

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date:	October 18, 2016	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Department: Fire-Rescue

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:


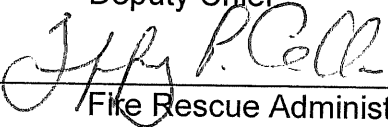

- A) Memorandum of Agreement with the Children’s Services Council of Palm Beach County providing additional funding in FY 2016 of up to \$25,000 for the Drowning Prevention Coalition for swimming lessons for the period June 24, 2016 to September 30, 2016; and
- B) Budget Amendment in FY 2016 of \$25,000 within the Fire/Rescue MSTU Fund to recognize the additional funding from the Children’s Services Council of Palm Beach County.

Summary: The Drowning Prevention Coalition program is managed by Palm Beach County Fire-Rescue. It is funded by multiple sources, including the Children’s Services Council (CSC) of Palm Beach County and the County’s General Fund. This Memorandum of Agreement provides the terms and conditions of the Children’s Services Council of Palm Beach County’s prior commitment to the County to provide additional funding of up to \$25,000 in FY 2016 for the Drowning Prevention Coalition program to fund vouchers issued for swimming lessons this past summer. This additional funding will provide reimbursement to the County for invoices paid by the County in FY 2016 to swimming lesson providers. Countywide (PK)

Background and Justification: The Palm Beach County Drowning Prevention Coalition program was relocated to Palm Beach County Fire-Rescue on October 1, 2000. The relocation gave the Drowning Prevention Coalition office space within Palm Beach County Fire-Rescue. The primary funding sources for this program in FY 2016 were a transfer from the County’s General Fund in the amount of \$158,100 and two agreements with the Children’s Services Council of Palm Beach County in the amount of \$75,000.

Attachments:

- 1. Memorandum of Agreement (2)
- 2. Budget Amendment

Recommended by:		9/28/16
	Deputy Chief	Date
Approved by:		9/28/2016
	Fire Rescue Administrator	Date
Approved by:		10/14/16
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>25,000</u>	_____	_____	_____	_____
External Revenues	<u>(25,000)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	_____	_____	_____	_____

Is Item Included in Current Budget? Yes ___ No X

Budget Account No.: Fund ___ Dept ___ Unit ___ Rev Source ___

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This Memorandum of Agreement represents additional funding to be provided by the CSC in FY 2016 (1300-440-4244-6694).

C. Departmental Fiscal Review:

[Signature]

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 9/30/16
OFMB 9/30

[Signature] 10/13/16
Contract Development and Control
10/13/16

B. Legal Sufficiency

[Signature] 10/13/16
Assistant County Attorney

C. Other Department Review:

Department Director

REVISED 9/03
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

MEMORANDUM OF AGREEMENT

This Agreement, entered into as of this ____ day of _____, 2016 by and between the **CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY** (hereinafter referred to as "CSC"), a political subdivision of the State of Florida and **PALM BEACH COUNTY**, a political subdivision of the State of Florida, by and through its Board of County Commissioners (hereinafter referred to as "PBCBCC"), effective June 24, 2016 ("Effective Date") to September 30, 2016.

CSC has agreed to provide funding, not to exceed **\$25,000** to PBCBCC for the **Drowning Prevention Initiative**, to cover vouchers for swimming lessons for approximately 500 children in Palm Beach County, for the period June 24, 2016 through September 30, 2016.

CSC, as one of the funders of Drowning Prevention Initiative, agrees to transfer funds to PBCBCC in accordance with the following schedule and terms:

1. Transfers from CSC to the PBCBCC for expenditures made prior to October 7, 2016 for services on or before September 30, 2016 will be made upon receipt of an invoice sent to:

Children's Services Council of Palm Beach County
2300 High Ridge Road
Boynton Beach, FL 33426
Attention: John Bartosek


2. A final financial compilation report, accompanied by a Financial Reconciliation Statement (**Exhibit "A"**) accounting for all funds expended will be provided to CSC no later than November 14, 2016.
3. Both parties are aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this Agreement, and in furtherance thereof may demand and obtain records and testimony from the either or both parties and their subcontractors and lower tier subcontractors. Both parties understand and agree that in addition to all other remedies and consequences provided by law, the failure of one of the parties or its subcontractors or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the other party to be a material breach of this Agreement justifying its termination.
4. No provision of this Contract is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Contract, including but not limited to any citizen or employees of the PBCBCC and/or CSC.


CSC and the PBCBCC agree to comply with the terms of this Memorandum of Agreement.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first above written.

ATTEST:

CHILDREN'S SERVICES COUNCIL OF
PALM BEACH COUNTY

By: 
Witness

By: 
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

Date: 9/29/16

Date: 9/29/16

ATTEST:

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Mary Lou Berger, Mayor

Date: _____

Date: _____

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: _____
County Attorney

Date: _____

APPROVED AS TO TERMS AND CONDITIONS

By: 
Palm Beach County Fire-Rescue

Date: 9/28/2016

EXHIBIT 'A'

Financial Reconciliation Statement

As required by the provisions of the Memorandum of Agreement (MOA) between the Children's Services Council of Palm Beach County ("CSC") and Board of Commissioners Palm Beach County ("PBCBCC") effective June 24, 2016, for the Drowning Prevention Initiative, attached is a final financial reconciliation of the funds provided by CSC.

As shown in the attached (mark box):

All funds provided by CSC were spent in accordance with the provisions of the MOA.

The undersigned states that he/she is the CFO or other individual dually authorized by the governing board of Palm Beach County to sign this type of document. The information attached is a true and accurate representation of the expenditure of CSC funds under the MOA.

Signature

Date

Print Name

16-

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

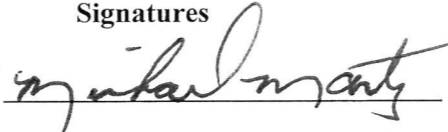
BGRV - 440 - 0927160000000000603
BGEX - 440 - 09271600000000002058

FUND 1300 - FIRE RESCUE MSTU

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 09/27/16	REMAINING BALANCE
<u>Receipts and Balances</u>								
<u>Drowning Prevention Coalition</u>								
440-4244-6694	Grant From Oth Non-Govt	50,000	50,000	25,000		75,000		
	Total Receipts and Balances	<u>319,618,406</u>	<u>326,485,132</u>	<u>25,000</u>		<u>326,510,132</u>		
<u>Appropriations & Expenses</u>								
<u>Drowning Prevention Coalition</u>								
440-4244-3401	Other Contractual Services *	26,260	65,826	25,000		90,826	46,400	44,426
	Total Appropriations & Expenses	<u>319,618,406</u>	<u>326,485,132</u>	<u>25,000</u>	<u>0</u>	<u>326,510,132</u>		

Fire-Rescue
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures


Date
09/27/2016

By Board of County Commissioners
At Meeting of October 18, 2016

Deputy Clerk to the
Board of County Commissioners