

DALLASTOWN AREA SCHOOL DISTRICT
700 New School Lane, Dallastown, PA 17313-9242

MINUTES – July 18, 2013

1.0 CALLED TO ORDER

The regular business meeting of the Dallastown Area School Board convened in the High School Theater Room on Thursday, July 18, 2013. Mr. Kenneth (“Butch”) A. Potter, Jr., Board President, called the meeting to order at 7:32 p.m. An Executive Session for legal matters immediately followed the June 13th Board Meeting, and an Executive Session, for legal and personnel matters, was held prior to this meeting.

2.0 ATTENDEES

Board Members: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Donald E. Jasmann, William A. Lytle, Michael D. Noll, Jr., Kenneth (“Butch”) A. Potter, Jr. and Lauren L. Rock

Absent: Kristin Phillips-Hill

Solicitor: Attorney Jeff Rehmeyer

Student Representative: Hannah Kohler

Administrators: Greg Anderson, Susan Brousseau, Scott Carl, Dr. Sue Cathcart, Donna Devlin, Jim Dierolf, Dr. Josh Doll, Dr. Ronald Dyer, Stephanie Ferree, Amy Kostoff, Chris Martin, Chip Patterson, Jeanne Pocalyko, Dr. Wayne Senft, Scott Shirey and Thomas Stauffer.

Other Dallastown Area School District Staff/Citizens/Guests/Presenters: Attendance sheet attached/filed. ([Click Here](#))

News Media: *York Daily Record* – N/A *York Dispatch* – N/A

3.0 APPROVAL OF BOARD AGENDA (copy filed)

Mr. Noll moved and Mr. Blevins seconded approval of the agenda as presented.

By voice vote...

Ayes: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Donald E. Jasmann, William A. Lytle, Michael D. Noll, Jr., Kenneth (“Butch”) A. Potter, Jr. and Lauren L. Rock

4.0 COMMENTS FROM THE PUBLIC – Dan Gemperline spoke in support of Nick Shields.

5.0 SUPERINTENDENT’S REPORT – Dr. Dyer explained the new seating arrangement for the board which now includes our student representative, Hannah Kohler, and senior staff seated together.

5.1 Updates on Hiring Process:

5.1.1 High School Principal – Dr. Dyer introduced Dr. Kevin Duckworth who is being proposed after an extensive search process which included a series of forums, a survey (with nearly 700 responses), examination of candidates, three sets of interviews, and other activities pertinent to a search of this importance. Dr. Duckworth has degrees from York College and McDaniel College, and a doctorate from Immaculata University. His experiences have included teaching and administration experiences in Frederick County, Maryland, Elizabethtown Area School District, Danville Area School District, and, most recently, principal of Emory Markle Intermediate School in South Western School District in Pennsylvania. Dr. Dyer thanked everyone for their support and input.

5.1.2 Assistant Principals – Dr. Dyer explained the reformulation of an assistant principal position at the high school to include the alternative education/cyber supervision; therefore, Dr. Senft will be moving to the Community Principal position at the Intermediate School to replace Faithe Rotz’ resignation. This opens up another assistant principal opening which will become a half position each at both York Township and Ore Valley, our two largest elementary schools. All of these assignments will be completed with no increase in administrative staffing.

5.2 Update on State Budget – Dr. Dyer reported there were insignificant changes.

6.0 SPECIAL PRESENTATION(S):

6.1 District Wellness (copy filed) ([Click Here](#)) – Dr. Cathcart introduced Barbara Terroso who provided the history and purpose of the program, and an overview of the extensive components: after-school fitness classes, flu shots, glucose screenings, massages, monthly bulletins, distribution of information, a “Fit for Life” incentive program based on points and prizes, and an annual Wellness Fair. The next Fair will be held on Friday, August 30, 2013, over three sessions. Mr. Blevins acknowledged the efforts in maintaining such a successful program.

7.0 CONSENT ITEM(S): (copies filed)

7.1 **Board Minutes: June 13, 2013** ([Click Here](#))

7.2 **Treasurer’s Report 06-30-13** ([Click Here](#))

7.2.1 Expenditures Report 06-30-13 ([Click Here](#))

7.2.2 Revenue Report 06-30-13 ([Click Here](#))

7.3 **Final AP Check Register: Year-end 2013** ([List of Bills](#)) ([Details](#))

- 7.3.1 General Fund - Ck. 53517 to Ck. 53759 \$ 1,360,365.77
- 7.3.2 Cafeteria – Ck. 2430 to Ck. 2442 \$ 243,896.55
- 7.3.3 Capital Reserve – Ck. 308 to Ck. 311 \$ 33,432.58
- 7.3.4 Payroll - \$ 1,349,692.03
- 7.3.5 On-line Bill Pay – \$ 126,778.03
- 7.4 Final AP Check Register: July 2013 ([List of Bills](#)) ([Details](#))**
 - 7.4.1 General Fund – Ck. 23760 to Ck. 53887 \$768,465.23
 - 7.4.2 Capital Reserve – Ck. 312 \$6,189.00
 - 7.4.3 On-line Bill Pay - \$1,669.45
- 7.5 Personnel Reports: ([FINAL](#))**
- 7.6 Rental Requests ([Click Here](#))**
- 7.7 Food Service Fund Statement of Operations 05-31-13 ([Click Here](#)) ([By Type/Month](#))**

Mrs. Pocalyko reviewed the changes to the Personnel Report since Friday’s distribution. Mrs. Heistand inquired about the listing of extracurricular appointments.

Mr. Blevins moved and Mrs. Rock seconded approval of the Consent Items.

By roll call vote...

Ayes: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Donald E. Jasmann, William A. Lytle, Michael D. Noll, Jr., Kenneth (“Butch”) A. Potter, Jr. and Lauren L. Rock

Dr. Dyer congratulated Dr. Duckworth. He also noted that Natalie Streavig-Smith will be the part-time music teacher at all of the elementary schools.

President

Secretary

Treasurer

8.0 ACTION ITEM(S):

- 8.1 Confirming Registrations for PASA-PSBA School Leadership Conference ([Schedule](#))**
 - 8.1.1 Tuesday, October 15th – Three (3) Voting Delegates ([Click Here](#)) for PSBA Delegate Assembly: Mr. Potter (also Wed./Thurs.), Mr. Noll and Mrs. Phillips-Hill
 - 8.1.2 Thursday, October 17th – Five (5) Program Presenters: Mr. Jasmann, Mrs. Heistand, Mrs. Rock, Mr. Blevins and Mrs. Pocalyko

Mrs. Rock moved and Mrs. Heistand seconded approval of 8.1 confirming the registrations for the PASA-PSBA School Leadership Conference.

Ayes: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Donald E. Jasmann, William A. Lytle, Michael D. Noll, Jr., Kenneth (“Butch”) A. Potter, Jr. and Lauren L. Rock

8.2 School Resource Officer Agreement (copies filed) ([Current w/First Amend.](#)) ([5/16 Link - proposed](#))

Mr. Jasmann understood that the board had the ability to let this contract roll over for one additional year, as is.

Mr. Jasmann moved and Mr. Blevins seconded approval of the postponement, indefinitely, of Action Item 8.2.

Mr. Rehmyer concurred that the provision in the current agreement would allow it to continue for a successive one-year term because advanced written notice of an intention to terminate the Agreement had not been given. He would be the one to communicate the board’s wishes to the police department.

Ayes: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Donald E. Jasmann, William A. Lytle, Michael D. Noll, Jr., Kenneth (“Butch”) A. Potter, Jr. and Lauren L. Rock

8.3 As presented June 13, 2013, Approval of 2013-14 A la Carte Pricing (copy filed) ([Update](#))

Mr. Dierolf highlighted the only change since the original distribution - bottled water will be held at last year’s price (i.e., without the proposed increase). Mr. Potter thanked him for making that adjustment.

Mr. Noll moved and Mr. Lytle seconded approval of Item 8.3 as presented.

Ayes: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Donald E. Jasmann, William A. Lytle, Michael D. Noll, Jr., Kenneth (“Butch”) A. Potter, Jr. and Lauren L. Rock

8.4 As presented June 13, 2013, Approval of DASD Differentiated Supervision Document (copy filed) ([Click Here](#)) ([PowerPoint from 6/13](#))

Dr. Doll asked for approval of the document developed by the Teacher Effectiveness Committee. He also provided two updates: yesterday, we received the state’s recommendation for the waiver process for our district to use the Marzano model (in lieu of the state-approved Danielson framework), and there will be additional documentation related to the teacher end-of-year evaluation coming forth for board approval, hopefully in August.

Mr. Jasmann moved and Mrs. Heistand seconded approval of Item 8.4, the Differentiated Supervision document as presented.

Mr. Noll shared his preference to see an annual observation of every employee versus every four years. Dr. Doll noted the customary walk-arounds conducted in each building.

Ayes: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Donald E. Jasmann, William A. Lytle, Michael D. Noll, Jr., Kenneth (“Butch”) A. Potter, Jr. and Lauren L. Rock

8.5 As presented June 13, 2013, Approval for TV Production II and III Field Trip to STN Convention in Orlando, Florida, by Joe Klinedinst, March 18, 2014, through March 23, 2014 (copy filed) ([Click Here](#))

Dr. Dyer presented the trip for approval.

Mr. Blevins moved and Mr. Noll seconded approval of Item 8.5, the Field Trip to the STN Convention in Orlando, Florida.

Ayes: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Donald E. Jasmann, William A. Lytle, Michael D. Noll, Jr., Kenneth (“Butch”) A. Potter, Jr. and Lauren L. Rock

8.6 Approval of 2013-2014 Bus Stops/Schedules (copy filed) ([Click Here](#))

Dr. Dyer acknowledged Kathy Caffrey’s software utilization and conversations with building principals. For the board, he confirmed that board approval is a requirement in School Code; that we currently do not give notice to property owners; and, that Mrs. Caffrey conducted a thorough review for improved efficiency.

Mr. Bentzel moved and Mr. Lytle seconded approval of Item 8.6, the 2013-14 Bus Stops/Schedules.

Ayes: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Donald E. Jasmann, William A. Lytle, Michael D. Noll, Jr., Kenneth (“Butch”) A. Potter, Jr. and Lauren L. Rock

9.0 INFORMATION ITEMS:

9.1 Report from Student Representative – Hannah Kohler, president of the high school’s Student Council, reported that its membership grew to 61 members (having had more candidates than seats). The other officers include: Vice President Brian Prats, Secretary Molly Childress, Treasurer Sarah Lytle, and Attendance Officer Hayley Wenner. The advisors will be Mrs. Lyons and Mrs. Smeltzer. The theme has been selected for the October 12th Homecoming and they hope to continue the holiday assembly, Welcome to Winter Day, the Dodge Ball Tournament, Extreme Fun Night, the Coffee House, and Mr. DHS. She, Hayley Wenner, Jordan Woods (and Lauren Cooksey) appreciated the opportunity to be a part of the process for selecting the new high school principal. She welcomed Dr. Duckworth.

9.2 Discussion on Community Outreach Committee’s Recommendation for a Town Meeting in February/March 2014 (Topic: Budget) – Mr. Potter suggested a draw to bring in the community, perhaps food. He also suggested board members traveling to the schools to talk with students. Mr. Blevins highlighted that those interested in the budget attend the public committee meetings; he later suggested a dinner in the high school cafeteria with invites to community leaders. Mr. Noll suggested the topic of Common Core and/or the direction of curriculum and instruction. Mr. Jasmann concurred with the topic of Common Core, and questioned a need to hold them annually out of respect for everyone’s time—the board holds timely special sessions to allow dialogue. The Committee will discuss these comments at its next meeting on August 19th.

- 9.3 Dallastown Area Educational Foundation Report: 7/17 Meeting ([Click Here](#))** – Mrs. Rock noted the additional ad-hoc committee meeting held earlier this evening, and highlighted the DAEF golf fundraiser on August 3rd, and the collaboration with Dollars for Scholars to hold the Fall Festival and Drive One 4UR School events on September 28th. For the Turf Project, she shared the funds raised and expenses to date.
- 9.4 Buildings and Grounds/Turf Update ([Click Here](#))** – Mr. Noll reported that the seating projects in the high school and middle schools auditoriums are underway, and that Dr. Dyer will share pictures of all summer projects in August. For the turf project, he shared the lowest bid of \$290,849 for the field and explained the separate bidding process for the field excavation. There will be a perk test on Monday, followed by the development of the specs. They anticipate receiving the excavation bids before Labor Day. Mr. Noll also reviewed the “Next Steps” and responded to board inquiry on the anticipated length/timeline of the project, the use of graduation chairs on the new turf, and field maintenance and training.
- 9.5 PSBA Liaison Report ([Click Here](#))** – Mr. Potter highlighted the final budget (close to Ms. Devlin’s estimates); the passing of a number of minor bills, with no passing on PSERS reform; and, the annual conference.
- 9.6 York County School of Technology Report – Authority: 6/20 Meeting ([Click Here](#))** – Mr. Jasmann reported that the second meeting of the year was a special one to approve the bid items for the culinary arts program. They also authorized the payment of bills.
- 9.7 York County School of Technology: Joint Operating Comm. Meeting 6/27 ([Click Here](#))** – Mr. Jasmann, who attended in Mr. Lytle’s absence, reported on the planning session and the actions taken.
- 9.8 Two (2) JROTC Field Trips (copies filed)** – Dr. Dyer presented both trips. *This will be an Action Item on 8/15.*
- 9.8.1 Drill Meet in Mexico, New York, Friday, November 15, 2013 – Saturday, November 16, 2013 ([Click Here](#))
 - 9.8.2 Competition in Gloucester, Massachusetts, Friday, January 17, 2014 – Sunday, January 19, 2014 ([Click Here](#))
- 9.9 Teachers Qualifying for Professional Contracts ([Click Here](#))** – Mrs. Pocalyko called attention to the listing of teachers who have reached tenure, which is completed twice per year. She explained the removal from the Personnel Report because it does not require board action.
- 10.0 CALENDAR OF BOARD EVENTS:** *(These meetings are open to the public.)*
- 10.1 Buildings & Grounds Committee Meeting – Monday, August 12, 2013, at 7:00 p.m. in the Board Room of the Administration Building located at 700 New School Lane, Dallastown, PA 17313**
 - 10.2 Board Meeting – Thursday, August 15, 2013, 7:30 p.m. in the High School Theater Room, located at 700 New School Lane, Dallastown, PA 17313**
 - 10.3 Opening Day Convocation for All Employees: Welcoming Activities - Monday, August 19, 2013, 8:00 a.m. – 9:45 a.m. in the High School Auditorium located at 700 New School Lane, Dallastown, PA 17313**
 - 10.4 Community Outreach Committee Meeting – Monday, August 19, 2013, 4:30 – 5:30 p.m. in the Board Room of the Administration Building located at 700 New School Lane, Dallastown, PA 17313.**
 - 10.5 Policy Committee Meeting – Monday, August 19, 2013, at 7:00 p.m. in the Board Room of the Administration Building located at 700 New School Lane, Dallastown, PA 17313.**
- 11.0 CONFERENCE REQUESTS** (copy filed) ([Click Here](#))
- 12.0 BOARD COMMENTS/CORRESPONDENCE** – There were none.
- 13.0 COMMENTS FROM THE PUBLIC** – There were none.
- 14.0 ADJOURNMENT** – The meeting adjourned at 8:51 p.m.

Respectfully submitted,

Lisa M. Kirby
Dallastown Area School Board Secretary