

NATIONAL INSTRUCTIONAL MEDIA INSTITUTE

(AN AUTONOMOUS INSTITUTION)

Directorate General of Training

Government of India - Ministry of Skill Development and Entrepreneurship
Post Box No.3142, CTI Campus, Guindy Industrial Estate, Guindy, Chennai - 600 032.

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November 15, 2018

Subject: Skill Test for Hindi/Multilingual Operator

NIMI requires the service of **Multilingual Operator** on contractual basis for the data entry and DTP work in Hindi/Marathi/Gujarathi/Kannada/Malayalam/Telegu/Tamil language. The terms and conditions are as under:

S. No.	Name of Post	Period of engagement	Qualification(s)	Consolidated and fixed monthly salary	Selection Procedure
1	Hindi/ Multilingual Operator	11 months	Essential: <ul style="list-style-type: none">• Graduation in any discipline from recognized University• Diploma/ Certificate course in Computer from a recognize institute• Proficiency in Pagemaker, In-design, Corel Draw, Photoshop and Equation Editor Desirable: <ul style="list-style-type: none">• Minimum 1-3 years experience with a publishing house, preferably in text book development.• Typing Proficiency in more than one of the following language is preferred Hindi, Gujarahi, Marathi, Tamil, Malayalam, Telegu, Kannada.	Rs.15,000 to 22,000/- p.m. (Consolidated)	<ul style="list-style-type: none">• A skill test will be conducted at 10.00 a.m. on November 26, 2018 at NIMI, Chennai

NOTE

1. Candidate attending the skill test would not be paid any TA/DA by the NIMI.
2. Assignment is purely temporary and it will not confer on him/ her any claim for regular employment in NIMI.
3. Candidate who fulfills the required eligibility conditions shall bring their original certificates and other documents on the date and time mentioned above in support of their claim in age, educational qualifications, experience etc.