

09-19-19 BOARD MEETING

9/19/2019 [7:30PM-8:30PM] @ High School LGI Room

- 09-19-19 BOARD MEETING AGENDA -

1. MOMENT OF SILENT REFLECTION / PLEDGE OF ALLEGIANCE

Minutes

The regular business meeting of the Dallastown Area Board of School Directors convened in the High School LGI Room on Thursday, September 19, 2019. Board President Ronald J. Blevins called the meeting to order at 7:34 p.m.

2. ROLL CALL & EXECUTIVE SESSION ANNOUNCEMENT

Minutes

Mr. Blevins announced that all board members were present except for Michael Jones who would be running late. He also mentioned the absence of Superintendent Dr. Ronald E. Dyer, who was at home caring for his wife. Prior to this business meeting, the board met in Executive Session to discuss a student expulsion, then it participated in the Special Education Workshop.

ATTENDEES:

Board Members: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones (arrived at 8:14 p.m.), William A. Lytle, Michael D. Noll, Jr. (departed at 8:15 p.m.), Anthony J. Pantano and Hilary S. Trout

Solicitor: Fox Rothschild Attorney Jeff Sultanik

Board Secretary: Lisa M. Kirby

Student Representative: Dylan Rexroth

Administrators: Dr. Greg Anderson, Marcus Bouchillon, Chad Bumsted, Dr. Joshua Doll, Keith Dyke, Dr. Stephanie Ferree, Dr. Zachary Fletcher, Dr. Erin Heffler, Jim Heilman, Dr. Kelly Kessler, Chris Martin, Chip Patterson, Dr. Kevin Peters, Brian Raab, Kurt Rohrbaugh, Dr. Wayne Senft, Brian Smith, Tom Stauffer and Misty Wilson.

Other Dallastown Area School District Staff/Citizens/Guests/Presenters: Attendance sheets attached/filed. ([Click Here](#))

News Media: York Daily Record - N/A, York Dispatch - Lindsay VanAsdalan

3. APPROVAL OF BOARD AGENDA

Minutes

Mr. Pantano moved and Mr. Noll seconded approval of the agenda with a modification to vote on Section 7f separately (i.e., the Personnel Report).

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., Anthony J. Pantano and Hilary S. Trout

4. COMMENTS FROM THE PUBLIC

Minutes

There were no comments.

5. SPECIAL PRESENTATION(S)

- a. TechFire 225 Team Participation in FIRST Robotics World Championship - Mrs. Trout / Student Tianna Seitz

(Note: The PowerPoint was provided after the meeting and posted on September 23, 2019.)

Minutes

Mrs. Trout explained that the 'FIRST' reference means: For Inspiration Recognition Science Technology. It is a small organization of about 38 students, 25 on the high-school level TechFire team and 13 on the middle-school level TechSpark team (using last year's figures). Of the 38, 20 are from Dallastown. TechFire made it to the world championship. Tianna Seitz and her fellow students showed the progression through the program noting that our district has hosted five events. They referenced the engineering and design process, the audio-visual presentations, and the sports model which enriches their learning. In the hopes of bringing the program to the district, they called attention to possible grant opportunities and shared the list of current participants who are Dallastown students and alum.

Dr. Doll commended the students, noting that the program ties nicely into our vision of inspiring and creating pathways for student success. Robotics is a launching pad for students to realize their passions, it creates leaders, and stimulates and builds students' communication skills and collaboration. Our current comprehensive plan allowed the school district to emphasize the importance of Robotics which can be found in our K-3 STEAM offerings, Grades 4-6 iLibrary offerings which threads in heavy aspects of Robotics, Grades 7-8 Unified Arts offerings, and various HS course offerings...specifically our Robotics course. He also mentioned the challenge of finding funding and an adult to oversee a new program. Mr. Hartman commended the presentation. Mr. Blevins was amazed at the recent event and shared his belief that they will be a success. He also commended Mrs. Trout for her role.

(SPEC PRES - TechFire FTC Presentation 09-19-19.pdf attached)

b. Dallastown CARES - Dr. Doll / Building Representatives

Minutes

He kicked off the new platform with a video and noted the blending of our Code of Ethics, Dallastown R.O.C.S. and No Place for Hate to provide opportunities for students and staff to embrace diversity and ensure equitable learning environments. It reinforces these key values: Compassionate, Accountable, Respectful, Ethical and Service-minded. He thanked the committee members and introduced those in the audience. He also thanked the Dallastown American Legion, Post 605, for its generous donation to purchase t-shirts for all employees, bus drivers and cafeteria workers.

(SPEC PRES - Dallastown CARES 09-19-19.pptx attached)

6. SUPERINTENDENT'S REPORT:

Minutes

In Dr. Dyer's absence, Dr. Doll highlighted the topics listed below.

a. Opening of School / Enrollment

Minutes

He acknowledged the smooth opening, which sets a tone for the remainder of the school year, and the quality instruction, relationship building and great care of our students. He thanked parents, students and guardians for their patience with transportation matters and the Skyward transition. Enrollment is hovering at 6,370 students as we continue to process families and students that move into our school district. Both Dallastown and Loganville-Springfield Elementary Schools have grades that are closed due to high enrollment and we have several large class sizes in both the intermediate and middle schools. For instance, the Class of 2026 (current 6th graders) has a class size of 543, the Class of 2025 (current 7th graders) has a class size of 559 students. We continue to closely monitor it so we can plan for future growth strategies.

b. Welcome Student Representative - Dylan Rexroth, 2019-20 HS Student Council President

Minutes

Before being elected Student Council President during the spring of the 2018-19 school year, he served as a council representative and as class president. He is involved in the Dallastown Performing Arts Club as a member of the stage crew and he is on the high school's Track team. Outside of school, he is the vice-president of his church and volunteers with the food pantry. Additionally, Dylan is an active member of the YMCA's Youth and Government program, being one of 24 teens selected to represent Pennsylvania at the YMCA's Conference on

National Affairs. He plans to pursue a degree in political science. It is clear that Dylan is an outstanding young man with great leadership capacity and he was welcomed to the Board.

c. Upcoming School Events / Calendar

[Link to District Calendar](#)

- Sept. 20 - Early Dismissal / In-Service
 - Oct. 2 - Elementary Parent-Teacher Conferences 5:30-8:30 PM
 - Oct. 3 - No School / K-12 P-T Conferences 1:00-8:30 PM; Powder Puff Game 7:00 PM
 - Oct. 4 - No School - Fall-day In-Service
 - Oct. 11 - Homecoming Game: Hosting Spring Grove, 7:00 PM
 - Oct. 12 - Homecoming Dance - Public Events (decorations, promenade, etc. 6:00-8:00 PM
 - Oct. 17 - Dallastown Halloween Parade
 - Oct. 19 - DAEF Monster Bash, 6:30 - 8:30 PM, Intermediate School ([Click Here](#))
-

Minutes

He reviewed the list shared in the agenda.

7. CONSENT ITEMS:

Minutes

The board first addressed Item 7f - the Personnel Report - with Dr. Doll sharing the changes since Tuesday's distribution.

Mr. Noll moved and Mrs. Heistand seconded approval of Consent Item 7f as presented.

By roll call vote, the motion passed...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., and Hilary S. Trout

Abstained: Anthony J. Pantano (Abstention Form filed) ([Click Here](#))

Mr. Noll moved and Mrs. Heistand seconded approval of all the remaining Consent Items, under Section 7 of the Agenda, as presented.

By roll call vote, the motion passed...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., Anthony J. Pantano and Hilary S. Trout

a. Board Minutes (Previous Meeting)

(CONSENT - Board Minutes 08-08-19.pdf attached)

b. Treasurer's Report

(CONSENT - Treasurers Report 08-31-19.pdf attached)

c. Expenditures Report

(CONSENT - Expenditures Report 08-31-19.pdf attached)

d. Revenue Report

(CONSENT - Revenue Report 08-31-19.pdf attached)

e. AP Check Register

|_____||_____||

General Fund	\$ 970,975.25
Cafeteria	\$ 2,617.75
2017 Bond Fund	\$1,847,130.59
Internal Service Fund	\$ 28,937.10
Payroll	\$2,737,623.13
PNC Easy Procure	\$ 36,708.65

(CONSENT - AP Check Register 09-19-19 - DETAILS.xls attached)

(CONSENT - AP Check Register 09-19-19 - LIST OF BILLS.pdf attached)

f. Personnel Report

(CONSENT - Personnel Report 09-19-19 - FINAL UPDATE 2.pdf attached)

g. Rental Requests

(CONSENT - Rental Requests 09-19-19.pdf attached)

h. Budgetary Transfers to Close Out Fiscal Year Ending 2019

(CONSENT - Budgetary Transfers to Close Out 063019-081419.pdf attached)

i. Equipment Disposal Worksheet

(CONSENT - Equipment Disposal Worksheet 09-19-19.pdf attached)

j. Administration's Recommendation for the Expulsion of One Student

k. High School Field Trips

- Forensics Team - Yale Invitational at Yale University in New Haven, CT - September 13-15, 2019
- Forensics Team - NYC Invitational at Bronx School of Science in New York NY - October 18-20, 2019
- Forensics Team - Villiger Tournament at St. Joseph University in Philadelphia, PA - November 23-24, 2019
- FBLA - State Leadership Workshop in Pocono Manor, PA - November 2-4, 2019
- English Department - United Kingdom (Scotland/England) through EF Educational Tours - Between June 29-July 7, 2020

(CONSENT - High School Field Trips - Forensics Sept-Oct-Nov 2019 FBLA Nov 2019 English July 2020.pdf attached)

l. Car Lease and Van Lease to Own presented at 9/12 Finance Committee Meeting:

- Lease of Two (2) each 2019 Honda Civics for Driver's Ed. Program [replacements] at a cost of \$5,856 per year from the General Fund.
- Lease to Own a 2020 Ford Transit 150, 10-passenger Van for District-wide Use at a cost of \$10,551.45 per year from the General Fund.

(CONSENT - Drivers Ed - Honda Civic Car Lease Quote 07-22-19.pdf attached)

(CONSENT - District Van - 2020 Ford Transit 150 Low Roof 10 Passenger Quote 07-18-19.pdf attached)

m. AgendaManager Agreement w/CAIU presented at 9/12 Finance Committee Meeting

Three-year Agreement for AgendaManager, the online meeting management application provided by the Capital Area Intermediate Unit (CAIU), at a cost of \$2,655 for year one and \$3,400 per year thereafter from the General Fund.

(CONSENT - Dallastown-AgendaManager.2019-20AR.pdf attached)

n. Two (2) Job Descriptions presented at 9/12 Human Resources Committee Meeting:

- Receptionist / Accounts Payable Clerk (update)
- Coordinator of Marketing and Communications (new)

(CONSENT - Job Description - Receptionist-Accounts Payable Sept. 2019.pdf attached)

(CONSENT - Job Description -Coord Marketing and Communications 09-19-19.pdf attached)

8. ACTION ITEM(S):

Minutes

Mr. Blevins moved from Consent Item to Information Items then came back to the Action Items at 8:32 p.m. (after the arrival of Mike Jones and the departure of Mike Noll).

a. Approval of Resolution 2019-04: Flexible Instructional Days for HS Seniors - Dr. Doll / Dr. Ferree

A resolution for the establishment of a Flexible Instructional Days Program for High School Seniors pending PDE approval.

Minutes

A Flexible Instructional Day (FID) Program is available to public school entities as an alternate approach to deliver instruction if a circumstance would arise to prevent instruction from being delivered in a customary manner. You may recall, that in 2015, we were one of a handful of school districts across the Commonwealth to be approved to utilize FID's for our senior class. PDE is again offering the opportunity and we again seek approval to execute FID's for our Senior Class should we need a creative way for them to meet the 180 instructional-day requirement since they are most vulnerable. It is important to note that, although previously approved, our school district did not use FID's. If approval is granted, we would only consider this option if built-in inclement weather make-up days have been exhausted. Dr. Doll thanked Dr. Ferree for preparing the application and DAEA for working with administration.

Mr. Hartman moved and Mrs. Heistand seconded approval of Action Item 8a as presented.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Anthony J. Pantano and Hilary S. Trout

(ACTION - Resolution 2019-04 Flexible Instr Days for Seniors 101702310_2_FID.pdf attached)

(DallastownAreaSD_Signature_FID19 - Application not public.pdf attached)

b. Election of PSBA Officers, Representative, Advisor and Trustees - Mr. Bentzel

First presented at 8/8 Board Meeting...

President-Elect(one-year term): [Art Levinowitz*](#), [Upper Dublin SD \(Montgomery Co.\)](#)

Vice President (one-year term): [David Hein*](#), [Parkland SD \(Lehigh Co.\)](#)

Governing Board Central At Large Representative (one-year term): [Julie Preston*](#), [Northern Tioga SD \(Tioga Co.\)](#)

Section 7 Advisor for Adams/Cumberland/Dauphin/Franklin/Lancaster/Lebanon/Perry/York Counties (two-year term ending December 31, 2021): [Tricia Steiner*](#), [Derry Township SD \(Dauphin Co.\)](#)

Insurance Trust Trustees (three-year terms ending Dec. 31, 2022) - Choose up to two (2) candidates:

[Kathy Swope, Lewisburg Area SD](#)

[Mark B. Miller, Centennial SD](#)

School Board Secretaries Forum Steering Committee Trustees (two-year terms ending Dec. 21, 2021) - Choose up to three (3) incumbents: *Listed alphabetically by last name...*

1. Jennifer Davidson - Manheim Township SD
2. Crystal Mance - Cheltenham Township SD
3. Bethanne Zeigler - Shikellamy SD
4. Jaime Lynn Zimerofsky - Schuylkill IU 29 and Schuylkill Technology Center

Minutes

Mr. Blevins pointed out that many of the candidates are highly-qualified per PSBA standards. He looked at the profiles for the four (4) trustees for the School Board Secretaries Forum Steering Committee and recommended three (3) based on their years of experience: #1 Jennifer Davidson, #3 Bethanne Zeigler, and #4 Jaime Lynn Zimerofsky; thus excluding Crystal Mance.

Mr. Bentzel moved and Mrs. Heistand seconded approval of the slate of candidates as presented.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Anthony J. Pantano and Hilary S. Trout

c. Motion to Accept Rep. Mike Jones' Resignation Effective September 24, 2019 - Mr. Blevins

This will result in a Vacancy for Region 2 (Yoe Borough and the 1st and 2nd Wards of York Township) for the remainder of the term until the first full week in December 2021. The Board of School Directors will have 30 days from the resignation date to appoint Rep. Jones' replacement.

Interested candidates who wish to learn more about qualifications and the interview process should look for an Announcement on the home page of our website, www.dallastown.net, on Friday.

Minutes

He acknowledged receipt of Rep. Jones' email to resign so that he can focus on his responsibilities as state representative. The board is required to vote to accept the resignation.

Mr. Pantano moved and Mr. Jones seconded approval of Action Item 8c, to accept the resignation of Mike Jones effective September 24, 2019.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Anthony J. Pantano and Hilary S. Trout

Mr. Blevins, Mr. Hartman and Mr. Pantano shared their high regards for Rep. Jones and wished him the best. Mr. Jones apologized for having to do what he feels is the right thing to do because of the other school districts in his jurisdiction. He values his experience on the school board and shared his passion for the promotion of career and technical education. He also thanked his fellow board members, administrators and staff, and shared his love for Dallastown and his willingness to welcome opinions.

Mr. Blevins noted that Rep. Jones' replacement must be a resident of Region 2 and would serve the remainder of the term through December 2021. In light of the 30-day deadline, the vacancy will be advertised tomorrow with a News Release, an article in the E-News Weekly, and an announcement on our website.

9. INFORMATION ITEM(S):

a. Report from Student Representative - Mr. Rexroth

Minutes

He first complimented the TechFire group, for exemplifying the student body, then he highlighted the following activities: Homecoming, a Thespian Society fundraiser for hurricane relief, the DPAC request to provide a teaser of the fall play, the GSA Ally Week mixer and its leaders attending a "Dialogues on Race" presentation at York College, and the Volunteer Club's collection of boxes for the Troops.

(INFO - Report from Student Rep 09-19-19.pdf attached)

b. Formation of Dallastown Cheerleading Booster Club for the 2020-21 School Year - Dr. Fletcher / Mr. Sortino

(This will be an Action Item on 10/24.)

Minutes

In the absence of Mr. Sortino, who was at a soccer game, Dr. Fletcher acknowledged Dr. Dyer's approval and permission to bring this new club to the board in order to separate funds from the various sports. In response to Mr. Noll's inquiry, the competitive group has been a strong driver for the formation. Mr. Hartman commented on the consideration of district support when they start up, such as guidance for financial arrangements. Dr. Doll mentioned that he and Mr. Rohrbaugh are vetting other items for Policy 915 and could also look at embedding these concepts.

(INFO-ACTION - Dallastown Cheerleading Booster Club Bylaws - Aug. 2019.pdf attached)

c. Report on Team of 10 Retreat held September 16, 2019 - Mr. Blevins

Minutes

The highlight was the tour of all schools and board members shared their 'take-a-ways' of the student engagement and focus, the perspective of the age span, wanting to visit more, seeing the relationships between students and teachers/staff, classroom management at the secondary level, the smooth handling of interruptions to the classroom, and reinforcement of the magnitude of the responsibility. The team also addressed other topics, including the status of Board Goals which are attached. It was a very productive day.

(INFO - Retreat Report on 2019-20 Board Goals - Update for Sept Board Meeting.pdf attached)

d. Building & Capital Projects Committee Report: 9/12 Meeting - Mr. Blevins

We've also attached the Minutes from the previous meeting held August 8, 2019.

Minutes

Last Thursday, the committee reviewed the comparative study of district facilities, and the status of the Loganville-Springfield E.S. project which is coming along nicely in regards to the timing and budget.

(INFO - Building Capital Projects Committee Minutes 08-08-19.pdf attached)

(INFO - Building Capital Projects Committee Minutes 09-12-19.pdf attached)

e. Finance Committee Report: 9/12 Meeting - Mr. Hartman

Minutes

He highlighted the new approach to our camera system, and the recommendations to (a) lease two new vehicles for our Driver's Ed program, (b) lease-to-own a new district van, and (c) move forward with the use of AgendaManager. The committee also discussed the 2018-19 Budget 'bridge' for revenue and expenses and the 2020-21 Budget Timeline. In response to Mr. Pantano's inquiry, Mr. Rohrbaugh affirmed that mileage is not a concern for the vehicle leases.

(INFO - Finance Committee Minutes 09-12-19.pdf attached)

f. Policy Committee Report: 8/19 Meeting & Proposed Policies - Mr. Bentzel

(Approval of the proposed Policies (14), AR's (3) and Attachments (3) will be an Action Item on 10/24.)

Minutes

He reported that the committee affirmed Dr. Doll's recommendations and held discussions on two topics: the Discipline Code (related to sexual misconduct) and Commercial Sponsorship Agreements (in preparation for the January 2020 termination of the Market Street Sports Group agreement).

(INFO-ACTION - Policy Committee Report - 08-19-19 Minutes and Proposed Policies-ARs.pdf attached)

g. PSBA Liaison Report - Mr. Bentzel

Brookings Blog: "What are the Factors that Affect Learning at Your School" ([Click Here](#))

Registrations for PASA-PSBA School Leadership Conference in Hershey, PA:

Full Conference: Mr. Blevins, Mr. Hartman, Mr. Bentzel, Mr. Lytle, Dr. Dyer and Dr. Doll; Wednesday Only - Mrs. Heistand; and, Thursday Only - Mrs. Trout

Voting Delegates for Assembly on Friday, October 18, 2019 at 2 PM: Mr. Bentzel and Mr. Hartman

Minutes

The big take-away from the Blog is that you can type in "Dallastown" in the map to look at student chronic absences and a variety of other data; there are some outliers. He also mentioned the November 30th deadline for a report from the state Special Education Funding Commission on the special education funding formula. Mr. Blevins referenced the conference registrations and the selected delegates.

h. LIU Board Report: 9/3 Meeting - Mrs. Heistand

Minutes

She highlighted the 3-D printer presentation from Jared Nader which included the opportunities offered to districts that don't have these printers. Also, Dr. Dyer and Mr. Frey are participating in the Special Education Task Force, and Dr. West continues to involve districts. She feels the LIU is moving in the right direction.

(INFO - LIU Board Report 2019-09-03 Dawns.pdf attached)

i. York Adams Academy Report: 8/27 Meeting - Mrs. Heistand

Minutes

She highlighted the student of the month who is a single mother that expects to graduate in December with the needed 15.50 credits thanks to the flexible schedule. A portion of YAA's budget surplus of \$35,000 is being used for system upgrades, such as the ability to now scan student records. Mrs. Heistand also called attention to the new online student enrollment form.

(INFO - York Adams Academy Report 08-27-19.pdf attached)

j. York County School of Technology JOC Report: 8/22 Meeting - Mr. Lytle

Minutes

He highlighted today's groundbreaking for the new gym project (a separate building) and the start of YCST's 2020-21 budget cycle.

(INFO- York Co School of Tech JOC 2019-08-22 Mini Board Report.pdf attached)

10. CALENDAR OF BOARD EVENTS:

Most meetings are open to the public and located at 700 New School Lane, Dallastown, PA 17313. Closed meetings are noted with an asterisks ().*

DATE	TIME	MEETING/EVENT	LOCATION
Thursday, October 10	6:00 - 7:00 p.m.	Building & Capital Projects Committee	HS LGI Room
	7:00 - 8:00 p.m.	Finance Committee	HS LGI Room
	8:00 p.m.	Human Resources Committee*	AD Board Room
Tuesday, October 15	6:00 p.m.	Special Board Meeting: Vacancy Interviews	AD Board Room
Thursday, October 24	7:30 p.m.	Board Meeting	HS LGI Room

Minutes

Mr. Blevins shared the list of meetings which includes the newly added Special Meeting to interview candidates for the Region 2 vacancy.

11. CONFERENCE REQUESTS

Minutes

They are attached for board review.

(CONFERENCE REQUESTS September 19 2019.pdf attached)

12. BOARD COMMENTS / CORRESPONDENCE

Minutes

Mr. Bentzel expressed his appreciation for the principals sharing their newsletters.

13. COMMENTS FROM THE PUBLIC

Minutes

There were no comments.

14. ADJOURNMENT

Minutes

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Lisa M. Kirby, Board Secretary
