



**Request for Proposal (RFP)
for
Selection of an Agency
for setting up of office facilities for GUJTOP at Gandhinagar**

November 2022

Gujarat Tourism Opportunity Limited
605-606, Corporate House, Haveli Arcade,
above Radhe Sweets, Sector - 11, Gandhinagar - 382011
Phone: 079-29912331 E-mail: info@gujtop.com

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Disclaimer:

1. The Request for Proposal (RFP) is issued by Gujarat Tourism Opportunity Limited (GUJTOP). The issue of this RFP does not imply that GUJTOP is bound to select a bidder, for the assignment and GUJTOP reserves the right to reject all or any of the bids so received without assigning any reason whatsoever. Mere submission of a responsive bid does not ensure selection of a Bidder for the said Project.
2. GUJTOP reserves the right to annul the Bid process, or to accept or reject any or all the Bids in whole or part at any time without assigning any reasons and without incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision.
3. GUJTOP shall not be responsible for any costs or expenses incurred by the Bidders in connection with the preparation and delivery of Bid, including any related costs and expenses. GUJTOP reserves the rights to cancel, terminate, change or modify this Bid Process and/or requirements of conditions stated in the RFP, without assigning any reason or providing any notice and without accepting any liability for the same.

1. Invitation to Bid

1.1 General

- 1.1.1 Gujarat Tourism Opportunity Limited (“**GUJTOP**”) a Consultancy organisation is jointly promoted by Tourism Corporation of Gujarat Limited and IL&FS IDC Fund.

GUJTOP has decided to shift its office from the present location to new location. It is therefore proposed to undertake interior work for the newly built office, having a carpet area of about 1120 sq ft, at sixth floor by providing suitable facilities for the office staff. The space is having vitrified tile flooring. Drawing of the available floor area and scope of work is placed at **Annexure 1**. The general scope as given in this document is tentative and may be modified / detailed by GUJTOP subsequently.

GUJTOP is therefore now desirous of selecting an agency (contractors / Interior Designer / Furniture Manufacturers).

- 1.1.2 Pursuant to the above, GUJTOP invites bids (2nd Attempt) comprising of details as desired from the prospective Bidders for the said Assignment.
- 1.1.3 The Bid shall be submitted in sealed envelope as specified in the RFP document. The same shall be delivered at the address given below:

To,
Chief Operating Officer
605-606, 6th Floor, Corporate House, Haveli Arcade,
above Radhe Sweets, Sector - 11, Gandhinagar - 382011
Phone: 079-29912331
E-mail: info@gujtop.com & coo@gujtop.com

- 1.1.4 The Bid shall be filled in English and all entries must be typed and written in indelible ink. Initials of the Authorized representative of the Bidder must attest all erasures and alterations made while submitting the Bid. Failure to comply with any of these conditions may render the Bid invalid.
- 1.1.5 Each bidder will be required to submit an EMD of **Rs 15,000 (Rupees Fifteen Thousand)** in the form of a DD drawn in favour of **Gujarat Tourism Opportunity Limited** and **payable at Ahmedabad** along with this Bid failing which the respective Bid shall be considered invalid. The Bidders who submit their proposals can attend the opening of bids. **It is further clarified that time is of essence. The Selected Bidder will be required to implement the work in a time bound manner. No extension in this regard will be provided.**
- 1.1.6 EMDs of unsuccessful bidders shall be returned without any interest 15 days after the issuance of work order to the Selected Agency.

1.2 Important Dates

1	Issue of RFP	Uploading the RFP Document on website 24/11/2022
2	Last Date and Time of submission of Bids	15:00 Hrs (IST) on 30/11/2022 <i>Note: The Bids shall be accepted between 11:00 am to 6:00 pm on working days only.</i>

1.3 Clarification and amendments of RFP

- The Clarifications / Queries, if any, by the Bidders should be submitted to GUJTOP in writing at **info@gujtop.com & coo@gujtop.com**.
- A site visit shall be organized with the interested bidders on **28th November 2022 (at 3:00 pm)**. Bidders wanting to participate in the same, shall indicate their willingness in the email at email id as given above.
- At any time prior to the deadline for submission of Bid, GUJTOP, for any reason, whether at its own initiative or in response to the clarifications requested by prospective Bidders, may modify the RFP documents by amendment.
- All prospective Bidders are requested to browse GUJTOP website i.e. **www.gujtop.com** for further amendments as any amendments/ corrigendum / modification will be notified on the website only and such modification will be binding on them.
- In order to allow prospective Bidders reasonable time to take the amendment in to account in preparing their Bid, GUJTOP, at its discretion, may extend the deadline for the submission of Bid.

1.4 Preparation of Bid

- Bids that are incomplete in any respect or those that are not consistent with the requirements as specified in this RFP may be considered as non-responsive and may be liable for rejection.
- Adherence to formats, wherever prescribed, is required. Non-adherence to formats may be a ground for declaring a Bid non-responsive.
- All communication and information shall be provided in writing and in English language only.
- All financial data shall be given (converted) in Indian Rupees only.
- All communication and information provided should be legible, and wherever the information is given in figures, the same should also be mentioned in words. In case of conflict between amounts stated in figures and words, the amount stated in words will be taken as correct.
- No Bidder will be allowed to modify, substitute, or withdraw the Bid after its

submission. However, GUJTOP or any of its agencies reserves the right to seek additional information and/or clarification from the Bidders, if found necessary, during the course of evaluation of the Bid. Non-submission, incomplete submission or delayed submission of such additional information and/or clarifications sought by GUJTOP or any of its advisors/consultants, may be a ground for rejecting the Bid.

- If any claim made or information provided by the Bidder in the Bid or any information provided by the Bidder in response to any subsequent query by GUJTOP or any of its agencies, is found to be incorrect or is a material misrepresentation of facts, then the RFP shall be liable for rejection. Mere clerical errors or bonafide mistakes may be treated as an exception at the sole discretion of GUJTOP or any of its agencies and if GUJTOP or any of its advisors/agencies/consultant is adequately satisfied.
- **Bidder should read corrigendum / addendum (if any) and should submit their Bid in line with same.**

1.5 Submission of Bid

- Bidders shall submit their Bids at the office address on or before the last date and time for receipt of proposals mentioned in Clause 1.2.
- Bids shall be submitted with all pages in bound format. The Bid should not contain any irrelevant or superfluous documents.
- Bid should be submitted as under:
 - **Envelope 1:** Earnest Money Deposit and Technical Bid as per formats
 - **Envelope 2 (Form 4):** Price Bid (separate sealed envelope)

Both Envelope 1 and 2 should be put inside a larger envelope duly superscribed with name of the project.

1.6 Evaluation of Bid

GUJTOP may constitute Evaluation Committee to evaluate the Bids submitted by Bidders for a detailed scrutiny. Bids must include the following;

Sr. No.	Criteria	Documentary Evidence
1.	EMD of an amount of Rs. 15,000/-	Demand Draft
2.	Bidder must be a legal entity in the form of a company registered in India, under the Companies Act of India OR a registered Partnership Firm (including LLP) OR Proprietorship Firm	1. Certificate of Incorporation / Registration 2. PAN Card 3. GST Registration Certificate

Sr. No.	Criteria	Documentary Evidence
3.	Bidder's experience in completing similar / related works assignments of setting up of office facilities, interiors etc. in the last 10 years as on the Bid Due Date	<ul style="list-style-type: none"> • Work Order & Completion Certificate clearly mentioning scope of work and cost. • Bidders are required to mandatorily submit both, Work Order & Completion Certificate
4.	Detailed Presentation showcasing <ul style="list-style-type: none"> • Past-experience with photographs • Time saving techniques • Experience of working with Corporates / Government departments 	Presentation in Hard Copy (Maximum 15 slides)

- Bids would be evaluated only for those Bidders, who submit the requisite details.
- The Evaluation shall be based on the submission as made by the bidders.

NOTE: The Technical Bids must not include any financial information, failing which the Bid will be summarily rejected.

- Evaluation Committee may, at its discretion, call for additional information from the Bidder(s). Such information has to be supplied within the set out time-frame, otherwise the Evaluation Committee shall make its own reasonable assumptions at the total risk and cost of the Bidders. Seeking clarifications cannot be treated as acceptance of the proposal.
- The Bidders shall provide all the necessary documents and reference information as desired by the Committee. The Bidders shall also assist the Committee in getting relevant information from the Bidders' references, if so desired.

Evaluation of Price Bids: Top 3 Bidders, shall only be eligible for Price Bid opening. The evaluation criteria for Price Bid shall be based on Lowest Cost (L1) as quoted by the bidders for undertaking the work.

1.7 Award of Work

- After completion of negotiations with the Selected Bidder, GUJTOP shall award the work to the Selected Bidder by issuing a Letter of Award.
- The Selected Bidder is expected to commence the Project on the date as indicated by the GUJTOP during the negotiation meeting.
- The Selected Bidder shall be required to submit a Performance Guarantee

which shall be equal to 5% of the Negotiated Contract Value, in the form of a Bank Guarantee as a pre-requisite to signing of the Agreement.

- The Performance Guarantee shall be released after 30 days of work completion, provided no dues are pending.

1.8 Corrupt or Fraudulent Practices

It is required that the Bidders observe the highest standard of ethics during and after the Bid process. For the purposes of this Clause, the following terms shall have the meaning hereinafter respectively assigned to them:

- (a) Defines, for the purposes of this provision, the terms set forth below as follows:
- "Corrupt practice"** means the offering, giving, receiving or soliciting of anything of value to influence the action of an official in the Bid Process or in the execution of any Agreement thereafter with GUJTOP, or bringing political pressure.
 - "Fraudulent practice"** means a misrepresentation of facts in order to influence the Bid Process or in the execution of any Agreement with GUJTOP, and includes collusive practice among Bidders (prior to or after Bid submission) designed to deprive GUJTOP of the benefits of free and open competition.
 - "Unfair trade practice"** means supply of services different from what is ordered on, or change in the Scope of Work.
 - "Coercive practice"** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or execution of Contract.
- (b) Will reject the Bidder, at any stage, if it is determined that the Bidder has engaged in corrupt or fraudulent practices during the Bid process.

2. Proposal Formats

Form 1: COVERING LETTER (Envelope 1)

[To be furnished by the Bidder on the letterhead of the Firm]

Date:

To,

Chief Operating Officer

605-606, 6th Floor, Corporate House,
Haveli Arcade, above Radhe Sweets,
Sector - 11, Gandhinagar - 382011

Subject: Selection of an Agency for setting up of office facilities for GUJTOP at Gandhinagar

Dear Sir,

1. We are submitting this Bid on our own.
2. We, the undersigned, having carefully examined the referred RFP, offer to provide the required services, in full conformity with the said RFP.
3. We have read the all the provisions of RFP and confirm that these are acceptable to us.
4. We further declare that additional conditions, variations, deviations, if any, found in our Bid shall not be given effect to.
5. If a Bidder has been selected, we understand that it is on the basis of the technical, financial & organizational capabilities and experience of the bidder taken together. We understand that the basis for our qualification will be the complete documents submitted along with this letter and that any circumstance affecting our continued eligibility as per RFP or any circumstance which would lead or have lead to our disqualification, shall result in our disqualification under this process.
6. We agree that if we fail to perform according to the conditions / stipulations of the RFP, GUJTOP or its representative shall be at liberty to take action in accordance with the RFP.
7. We agree that if we fail to fulfill any of the conditions mentioned above, GUJTOP has the right to forfeit any Fee / Security being furnished by us along with this Bid.
8. We understand that GUJTOP is not bound to accept any or all Bids it may receive.

9. We declare that we have disclosed all material information, facts and circumstances, which would be relevant to and have a bearing on the evaluation of our Bid and selection as an Agency.
10. We do also certify that all the statements made and/or any information provided in our Bid are true and correct and complete in all aspects.
11. We declare that in the event that GUJTOP discovers anything contrary to our above declarations, it is empowered to forthwith disqualify us and our Bid from further participation in the evaluation process.
12. Demand Draft No. _____ dated _____ drawn on _____ for **Rs. 15,000/-** is enclosed towards EMD.

(Signature)

(Name of the person)

(In the capacity of)

Company Seal

(Name of firm)

Duly authorized to sign Proposal for and on behalf of (Fill in block capitals)

Form 2: BIDDER'S ORGANIZATION DETAILS (Envelope 1)**[To be furnished by the Bidder on the letterhead of the Firm]**

S. No	Particulars	Details
1.	Basic Information of Organization	
a)	Name of Firm	
b)	Type (Partnership/ Pvt Ltd / Public Ltd/ proprietor)	
c)	Date of Incorporation (For Companies) / Date of Registration (For Partnership/Others)	
d)	Address of the corporate headquarters and its branch office(s), if any, in India	
e)	Ownership of the Organization (List of stakeholders/ members who own 10% or more stocks & their interest in the company)	1. 2. 3. 4. 5.
2.	Brief description of the Company including details of its main lines of business.	
3.	Details of individual (s) who will serve as the point of contact/ communication within the Company: (a) Name (b) Designation (c) Address (d) Telephone Number (e) E-Mail Address	
4.	PAN	
5.	GST Registration No	

Financial Information (All Figures in Rs. Cr.) - last 3 financial years			
	FY	FY	FY
Turnover / Revenue in INR			

Signature _____

Name _____

Designation _____

(Seal of the firm)

DATE _____

Form 3: Format for LIST OF ASSIGNMENTS (Envelope 1)

S. No.	Name of the work / project & location of the project	Client	Start Date - Completion Date	Project Cost / Work order amount
1.				
2.				
3.				
4.				
5.				

Note: Each project profile has to be duly supported by documentary evidence from the client side like Work Order, Agreement and Completion Certificate for being considered for marking. Projects without evidence shall be rejected. Only eligible projects (as per terms & conditions as provided in RFP) shall be considered for marking.

Form 4: Format Price Bid (Envelope 2)
(to be submitted in a separate sealed envelope only)

Civil Work

Item No.	Description	Qty./ Unit	Rate	Amount
1	Providing and laying controlled cement concrete M200 for RCC lintels for all floors incl. cost of form work, curing etc. complete but excluding the cost of reinforcement.	1.00		
	RA- 08			
2	Providing TMT FE -500 bar reinforcement conforming to IS 1786 for R.C.C. work including bending binding and placing in position complete for all floor.	85.00		
	RA-02			
3	Half Brick masonry using common burnt clay building bricks having crushing strength not less than 35kg/Sqcm. In cement mortar 1:4 (1cement: 4fine sand) in Superstrucutre above plinth level for all floors.(B)conventional	39.00		
	item:-6.30I and 6.32			
4	Providing and fixing Teakwood door frame of size 125x75 mm with holdfast,three coat oilpaint and lafi primer and 35 mm thick waterproof flush door shutter with 0.8 mm thick decorative lamination on both side, including Indian teak wood beddig patti of the size12 mmx 35 mm to all sides of shutter with oil paint or polishing to beading patti including all S.S. approved fixtures and fastening as per drawing and direction of EIC. using etc. complete .	14.00		
	RA-15			
5	Providing and fixing window having extruded aluminum Colour anodized section frame main outer size 63.50x38.10x1.95 mm (of Jindal Section no: 4605, @Wt 1.094 Kg/Rmt), horizontal two track member size 61.85mmx31.75mmx1.20 mm (of Jindal Section no:8687 @ wt. of 0.695 Kg/mt), vertical member of size 61.85 mm x31.75mm x1.30mm (of Jindal Section no: 8758 @ wt. of 0.0.659 Kg/mt) with sliding shutters of horizontal member size 40mmx18mmx1.29 mm (of Jindal Section no: 8949 @wt. of 0.456 Kg/mt),vertical member of size 40 mmx18mmx1.29 mm (of Jindal Section no: 8947 @wt. of 0.456 Kg/mt,Section 8948 @Wt.0.457Kg/mt) with 5mm thick transparent bronze colour tinted float glass with powder coated aluminum fittings and fixtures and transparent silicon sealant glass fixing to frame as per details etc complete for window.	3.00		
	Sr no:-16 item no:-0.0 pg no. 433			

Item No.	Description	Qty./ Unit	Rate	Amount
6	Providing and fixing standard extruded of aluminium section of size 63mmx38.10mmx1.2mm (Jindal Section:2434,@ Wt. 0.643 Kg/mt) with colour anodized aluminium frame for ventilation with 5mm thick frosted glass as details etc complete for Ventilation	0.00		
	Sr no:-18 Item no:-0.0 pg no. 433			
7	Providing and fixing standard extruded of aluminium section of size 63.50x38.10x1.95mm (of Jindal Section no:4605,@ Wt1.094Kg/Rmt with colour anodized aluminium frame with 5mm thick transparent bronze colour tinted float glass as details etc complete for Fix window.	10.00		
	SOR-CH:-11Srno-19 item-0.00 pg. no.435			
8	Providing 20 mm thick double coat mala cement plaster on interior brick /concrete work for plastering comprising of base coat of 12 mm thick cement plaster in cement mortar (1Cement: 4coarsesand) in rough finishing and 8mm thick top coat of cement mortar 1:2 (1Cement: 2Coarsesand) finished with trowel including scaffolding curing etc. complete.. for all floor.	78.00		
	RA-18			
9	Applying two coats of Birla or Asian or equivalent acrylic lapy (putty) & two coats of primer of approved brand and manufacture on new wall surface to give an even shade including painting (two coats) with plastic emulsion paint of approved brand & manufacture including thoroughly brushing the surface free from mortar dropping and other foreign matter and sand papered smooth for walls as directed by engineer in charge.	78.00		
	[I.No.18.57 +Sr no: 36.00 pg. no 497]			
10	Providing and laying digital printed 24"x24" vitrified tiles 8 mm to 10 mm thick in skirting, risers of steps and dedo on 10mm. Thick cement plaster 1:3 (1cement:3coarsesand) & jointed with white cement slurry.	29.00		
	Rate based on SOR-item-25D chapter:14 pg. no 463			
11	Providing & fixing Mirror polished granite Sill & jambs, Door frame, lift clading etc. over base coat of 20 mm cement mortar 1:2 including cutting rounding edges (Quarter round)/ Chamfer as per architect instruction & pointing with grey cement slurry incl.colour pigment rubbing polishing sand blasting, including making katara at corner Etc. Comp.As per architectural Drawing & instruction By engineer in charge.	4.00		
	RA-21			

Item No.	Description	Qty./ Unit	Rate	Amount
12	Providing and fixing double polished machine cut 20 mm thick Granite Stone Partition for urinal with rounding and polishing of the edges etc including making ghissi in brick wall and filling gap with cement slurry and cement mortar 1:3 (1-cement : 3 -coarse sand) etc. complete in true line and level as directed by EIC.	1.00		
	RA-22			
13	Construction sandwich type kitchen/washbasin platform counter 70 CM to 75 Cm high resting on sandwich type polished kota stone support, bottom 25mm polished kota stone with 18mm thick telephonic black granite stone top with facing patting on both side including making cut /Hole for Sink or washbasin as required etc all complete as per drawing and instructions of engineer in charge.	2.00		
	RA-23			
14	Providing 20mm thick water proof cement plaster(i) cement mortar 1:3 (1- cement: 3- sand) including 40 mm IPS(1:2:4) (1cement: 2 coarsesand:4 stoneaggregate 20mm. nominalsize) for sunk in single/double coat etc complete as directed by engineer in charge.	0.00		
	RA-42			
15	Providing cinder filling in sunken floors including watering, consolidating, ramming complete.	0.00		
	RA-25			
16	Providing and fixing wash down wall hung water closet(European type) cera catalogue no S1041109SN, 2way bibcock of plumber or, health focuet of plumber with 1m extension pipe, of cera CA 102 or with dual Flushing cistern White vitrious with C.P. Brass handle etc. 12.5 Litre Low level all accessories etc. complete.	0.00		
	RA-39			
17	Providing laying and jointing in true line and level 110 diameter U.P.V.C. SWR Type B pipe conforming to IS 13592-1992 with one end plain and other end socketed with rubbering, & fitting conforming to ISI 14735-1999 of approved make for drainage system pipe line, pipe shall be jointed with each other with rubber lubricant, pipe shall be fixed on wall using of PVC clamp of the size 110 mm diameter x 210 mm length x 196 mm high at every 2000 mm center to center or shall be concealed in walls as directed including necessary fittings such as bends, shoes etc. including testing of pies and joints and jointed with adhesive solvent cement including cost of all materials.	70.00		

Item No.	Description	Qty./ Unit	Rate	Amount
	SOR I.No. 0.0, pg. no 559			
18	Providing laying and jointing in true line and level 75 diameter U.P.V.C. SWR Type B pipe conforming to IS 13592-1992 with one end plain and other end socketed with rubbering, & fitting conforming to ISI 14735-1999 of approved make for drainage system pipe line, pipe shall be jointed with each other with rubber lubricant, pipe shall be fixed on wall using of PVC clamp of the size 75 mm diameter x 210 mm length x 196 mm high at every 2000 mm center to center or shall be concealed in walls as directed including necessary fittings such as bends, shoes etc. including testing of pies and joints and jointed with adhesive solvent cement including cost of all materials.	10.00		
	RA-30			
19	Constructing brick masonry chamber for underground C.I. Inspection chamber and bends with briocks having crushing strength not less than 35Kg. Cm ² in C.M. 1:5 C.I. cover with frame (Light duty) 455mm x 610mm intenal dimensions, total weight of cover with frame to be not less than 38Kg. (Wt. of cover 23 Kg.) and Wt. of frame 15Kg.) (R.C.C. top slabe with 1:2:4 mix (1- cement :2- coarse sand :4- graded stone aggregate 20mm size) foundation concrete 1:5:10 inside plaster 15mm thick with cement mortar 1:3 finished smooth with a floating coat of neat cement on walls and bed concrete etc. complete. (i) Inside dimensions 455mmx 610mm and 450mm deep for single pipe line.	0.00		
	SOR I.No. 24.44(I), pg. no 585			
20	Extra over above items for every additional depth of 0.1m or part there of beyound 450 mm depth for brick masonry chamber For 455 mm x 610 mm size	0.00		
	[SOR I.No. 24.46, sr no. 18. P.585]			
21	Providing and fixing Urinal of approved make and brand (WHITE /color)(Cera5013/KohlarK-5001-ER with integral drain pipe jointed within C.I. Pipe in C.M. 1:1, concealed cock all accessories etc complete.	0.00		
	RA-46			
22	Providing and fixng Brass screw down bib taps of following size with flange of plumber/Jaquare (I) 15 mm diameter.	0.00		
	RA-47			
23	Providing and fixng brass screw down stoptap (A) 15 mm diameter.	0.00		
	item:- 23.95A pg. no 569			
24	Providing and fixing 40mm dia. gun metal check or non return full way wheel valve in pipeline of	2.00		

Item No.	Description	Qty./ Unit	Rate	Amount
	approved quality etc. complete as directed by Engineer In charge.			
	[SOR I.No. 23.99(e), pg. no 569			
25	Providing and fixing 25mm dia. gun metal check or non return full way wheel valve in pipeline of approved quality etc. complete as directed by Engineer In charge.	3.00		
	[SOR I.No. 23.99(c), pg. no 569			
26	Providing & fixing 75 mm dia. PVC " Cowl Vent" of ISI make of working pressure 4 Kg/sq.cm. with adhesive solvent cement etc. in true line and level etc. complete as directed by Engineer In charge.	2.00		
	RA-28			
27	Providing & fixing 110 mm dia. PVC " Cowl Vent" of ISI make of working pressure 4 Kg/sq.cm. with adhesive solvent cement etc. in true line and level etc. complete as directed by Engineer In charge.	2.00		
	RA-29			
28	Providing and fixing concealed center point to wall ceiling & floor CPVC (SDR 13.5)PIPE having National Sanitation Foundation (NSF) seal for potable water of following dia. nominal bore tube fittings and clamps including making good the wall, ceiling and floor etc. complete. 50 mm dia.	25.00		
	[SOR- CH-23- Sr No. 1A.0.0(f)] pg. no 553			
29	Providing and fixing concealed center point to wall ceiling & floor CPVC (SDR 13.5)PIPE having National Sanitation Foundation (NSF) seal for potable water of following dia. nominal bore tube fittings and clamps including making good the wall, ceiling and floor etc. complete. 40 mm dia.	14.00		
	[SOR- CH-23- Sr No. 1A.0.0(e)] pg. no 553			
30	Providing and fixing concealed center point to wall ceiling & floor CPVC (SDR 13.5)PIPE having National Sanitation Foundation (NSF) seal for potable water of following dia. nominal bore tube fittings and clamps including making good the wall, ceiling and floor etc. complete. 25 mm dia.	14.00		
	[SOR- CH-23- Sr No. 1A.0.0(c)] pg. no. 553			
31	Providing and fixing concealed center point to wall ceiling & floor CPVC (SDR 13.5)PIPE having National Sanitation Foundation (NSF) seal for potable water of following dia. nominal bore tube fittings and clamps including making good the wall, ceiling and floor etc. complete. 20 mm dia.	14.00		
	[SOR Sr No. 1A.0.0(b) pg. no.553			

Item No.	Description	Qty./ Unit	Rate	Amount
32	Providing and fixing PVC SWR Nahni Trap IS 14735 for drain - 100 mm diameter with jali of the following nominal diameter of self cleansing design with C.I. Scream down or hinged grating including the cost of cutting and making good the walls. [SOR Sr No. 9A.0.0 pg.no. 561	5.00		
33	Providing and fixing white/ colour, Vitreous china counterfit (CERA/HINDWARE/PARRYWARE) washbasin and including required fittings with single hole including cutting holes, and marking good the same, including fixing C.P. Brass waste coupling 32mm dia & 32mm dia rigid p.v.c. waste pipe and testing the same for leak proof, etc.. with all material and labours to complete this job in all respected manners, etc. complete as per detailed and approved by the Consultant & directed by EIC.(WHITE/ colour) RA-26	0.00		
34	Providing and fixing pillar tap (Cera /Hindware /Jaquare) , capstan head, screw down high pressure with screws, shanks and back nuts. (I)15 mm diameter. RA-36	0.00		
35	Providing and fixing bevelled edge mirror of superior glass mounted on 6mmthick A.C sheet or plywood sheet and fixed to wooden plugs with C.P brass screws etc complete as directed. RA-45	1.00		
36	Providing and fixing single layer waterproof gypsum board 12.5 mm thick of the make Newgood Group Co. Ltd. or equivalent & Newgood Group Co. Ltd. company sections using waterproof board of size 1220 mm x 1830 mm x 8.0 mm suspended by G.I suapender of size 25 mm x 3 mm with intermediate channel of size 18 mm x 40 mm x 0.80 mm at 1220 mm center to center ceiling section of size 40 mm x 35 mm x 0.55 mm at 457 mm center to center and perimetre chanel A of size 20 mm x 27 mm x 30 mm x 0.50 mm at edges & drops including paper tap sand soffit cleat, anchor fastener, scotch bolt connecting cleat joining compound top coat on ceiling including making necessary opening for light fitting, diffuser etc. complete as per detail drawing as directed. (It. No. 0.0, Pg. No. 224) pg. no. 481	128.00		
37	Providing and fixing heavy duty Door closer (Godrej/ Gamma /nova/ Dorma/yale) in proper line and level etc complete. MR - Godrej 9185	9.00		

Item No.	Description	Qty./ Unit	Rate	Amount
38	Wooden flooring: (1)Providing and fixing pergo wooden flooring as per design and pattern with teakWood surface board finished with 12 mm thick, 50 to 75 mm width/as required and in random length in tongue and groove shape. The edges of the boards will have a finger lock grove and the bottom side with air pass groove.	0.00		
	MR			
39	Providing and fixing kitchen sink 'Nirali Brand, Jaquar S.S. sink glossy ASIS 304 grade x1 mm thick with overall size 510x432mm and bowl size 445x365x190 etc. complete as directed by EIC	1.00		
	RA based on M730 P-20			
40	Providing and fixing 12mm thick frameless Toughened glass/ glass Door / glass partition of approved brand and manufacture, including providing and fixing Bottom & Side pivot & spring type fixing arrangement and making necessary holes etc. for making door specifications all complete as per drawing, direction and sample to be got approved by the Architect and Engineer-in-charge including Door handle, Lock and stopper etc. to be including.	62.00		
	Demolition including stacking of serviceable materials & disposal of unserviceable materials with all lead & lift. P.C.C. work	1.00		
	Item No.20.1(II),Page 509			
	Item No.2			
	Demolition including stacking of serviceable materials & disposal of unserviceable materials with all lead & lift. R.C.C. work	1.00		
	Item No.20.3,Page 509			
	Item No. 3			
	Demolition of brick work & stone masonry including stacking of serviceable materials & disposal of unserviceable materials with all lead & lift. III) In Cement mortar	21.00		
	Item No.20.11,Page 509			
	Item No. 4			
	Dismantling tiled or stone floors in mortar including stacking of serviceable materials and disposal of unserviceable materials with all lead & lift.	12.00		
	Item No.20.23,Page 509			
	Item No. 5			
	Dismantling doors, windowas, ventilators etc.(wood or steel) shutters including chowkhats, architraves, Holdfasts & other attachments etc. complete & stacking the materials with all lead & lift.1) Not exceeding 3 smt. in area	12.00		

Item No.	Description	Qty./ Unit	Rate	Amount
	Item No.20.49,Page 511			
	Item No.6			
	Dismantling C.I. pipes G.S.W.pipes & A.C.rain water pipes with fitting & clamps including stacking materials with all lead & lift & (for any dia. Of pipe)	100.00		
	Item No.20.56,Page 513			
	Item No. 7			
	Dismantling sanitary fittings like washbasin, W.C. pan, Indian & European type, flushing tank etc. including stacking the materials with all lead & lift.	16.00		
	Item No.16.0.0,Page 513			

Furniture Work

Item No	code	Description	Quantity	Rate	Amount
		Sub estimat:-05 (executive seating)			
15		L shape seating sofa (180x600)	8.00		
		SL - 3 : Sofa - L shape sofa (1800 x 600 x 750 mm) : Providing three seater sofa with Indian teak wood member with finished size and shape shall be as per drawing. Quality of teak wood shall be conforming to IS specification. All members shall be joined as per design in line level and perpendicular to each other. There shall be mortice and tenon joints in wood work. At every joint each member shall be joined each other by means of good quality adhesive and screws of required size and numbers. Each member shall be flushed with other member as per drawing and after finishing it shall be of size same as given in drawing. All exposed Indian teak wood member shall be polioshed with three coats of melamine polish after staining in approved shade of specific tint complete as per instruction.Good quality 12 mm thk. ply of required size as per drawing should be fixed above frame with necessary tools, tackles , adhesive, screws, nails as directed by architect.Seat and back cushion made from heigh density M-foam, of approved make with seat of 150 mm thkl.and back of 100 mm thk. of required size as per drawing, cover it with selected tapestry on top.			
16	ST	Printer router Storage:-2500x900x2100	5.250		

Item No	code	Description	Quantity	Rate	Amount
		P & F storage rack ready to assemble type, self standing, over hanging or partition mounted storage system. Entire construction is from 16mm BWP grade calibrated Ply wood with 1mm HP Lamination on both side glued with PUR Adhesive on automatic plant as described in specification sheet and fabricated for joining with each other as per KD-32 system including all dowels and mini fix.			
		Subestimate 06 cabin1			
17	ST	Storage:-1500x450x2100	3.150		
		P & F storage rack ready to assemble type, self standing, over hanging or partition mounted storage system. Entire construction is from 16mm BWP grade calibrated Ply wood with 1mm HP Lamination on both side glued with PUR Adhesive on automatic plant as described in specification sheet and fabricated for joining with each other as per KD-32 system including all dowels and mini fix.			
18	T2	Table - 1600 x 750 x 750 mm (T2)	1.00		
		Providing,supply and erection /installation of the item on site. Tables are made of 38 mm. thick MDF. The top surface is finished with high pressure laminate of 1 mm. thickness. To avoid warpage boards are provided with balancing laminate of 0.6 mm. thickness., The edges of top surface are finished with 1 mm. edge banding. The quality of edge banding material is ABS with primer with single colour. The band is stuck to the surface at 200 centigrade under high pressure for better adhesion.			

Item No	code	Description	Quantity	Rate	Amount
		<p>, Mobile Drawer Unit : The box body except the back of the Mobile Drawer Unit is made of 18mm. thick MDF. The surface is finished with 1 mm. thick high pressure laminate. The back is made of 8mm. MDF which slides inside the box body. All the boards have balancing laminate of 1 mm. thickness., The edges of box body is finished with 1 mm. edge banding. The quality of edge banding material is PVC with primer with single colour. The band is stuck to the surface at 200 degree centigrade under high pressure for better adhesion., The box body is assembled with the help of 8 Nos. of wooden dowels with surresions of 40 X 8 mm. and with the help of mini-fix. No screws are visible outside on the box body., The inside drawer body is made of 12mm. MDF fitted on bottom mounted self-closing , soft roller slides of 400mm. The bottom of drawers are made of 8mm. MDF which slides inside the body.,</p>			
		<p>The Drawer Units are fitted with unpickable front locking mechanism, made of rim locks. The design of the locking mechanism is such that only one drawer at time can be opened for safety. The keys are supplied in duplicate., The MDUs are fitted with ' C ' handles of 8 X 64 mm., The MDUs are fitted with 4 Nos. of twin castors out of which the front 2 Nos. have locking mechanism. KEY BOARD TRAY : Keyboard tray is made of 18 mm thickness MDF and Durable telescopic channel both sides. The Colour and Finish Of Tray will be Matching To Table Finish., Keyboard is available with mousepad. Where required.Sizes are :710 X 250 X 85 (With mousepad),</p>			

Item No	code	Description	Quantity	Rate	Amount
		CPU TROLLY : CPU stand is made out of C.R.C.A. 12mm thick Gauge with pretreatment and 45-micron powder coat in any colour as approved by client / consultant. CPU stands are provided with four supreme quality of castor in which two casters are with brake and other two casters are without brake. Inner wall of CPU stand and bottom plate is covered up with polyurethane 6 mm thick sheet to protect the CPU box from damage.,All steel components are painting. The process consists of degreasing , derusting, phosphating & drying to attain proper phosphate coat & crystalline surface. The phosphate products are powder coated.,			
		Modesty Panel : 18 mm thk. MDF ,for details and assembly work refer drawings, laminate to be approved by client / consultants. The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws etc. An external beading / visible teak wood / veneer surfaces shall have matt melamine polish and internal surfaces shall be finished with French polish.for satisfactory completion of this item. The rate also includes for all necessary items required to complete the job as per design /drawing and client / consultant's instructions. (MR)			
19	CH-1	Revolving Chair - Manager - High Back (CH1)	1.00		
		Revolving Chair - Manager - High Back (CH1) Providing, supply and erection /installation of the item on site. High back, with High Resilience foam, mechanism with 50 sync with 4 position, 14" ht. adjustable arms with silver / black finish, alluminium base,for details and assembly work refer drawings, fabric / finish to be approved by client / consultants. The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws etc. An external beading / visible teak wood / veneer surfaces shall have matt melamine polish and internal surfaces shall be finished with French polish.for satisfactory completion of this item. The rate also includes for all necessary items required to complete the job as per			

Item No	code	Description	Quantity	Rate	Amount
		design /drawing and client / consultant's instructions. (MR)			
20	CH-5	Revolving Chair - Visitor - Low Back (CH 5)	2.00		
		Revolving Chair - Visitor - Low Back (CH 5) Providing, supply and erection /installation of the item on site. Low back, with PU foam, fixed arms with black finish, alluminium base,for details and assembly work refer drawings, fabric / finish to be approved by client / consultants. The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws etc. An external beading / visible teak wood / veneer surfaces shall have matt melamine polish and internal surfaces shall be finished with French polish.for satisfactory completion of this item. The rate also includes for all necessary items required to complete the job as per design /drawing and client / consultant's instructions. (MR)			
		Subestimate 07 cabin2			
21	RT	900 dia table	1.00		
		Table (900 mm dia):Providing center table as shown in drawing of Section of leg is 50x50 mm finished size and shape shall be as per given in Drawing.The top should be of 4 mm thk. veneer on 19 mm thk. plywood, 25x32 mm wooden member to support top,as shown in drg. All members shall be joined as per design in line level and perpendicular each other. At every joint each members shall be joined with each other by means of good quality adhesive and screws of req.size and nos. The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws, etc.for satisfactory completion of this item.			
22	CH-2	Revolving Chair - Manager - Medium Back (CH2)	4.00		

Item No	code	Description	Quantity	Rate	Amount
		<p>Revolving Chair - Manager - Medium Back (CH2) Providing, supply and erection /installation of the item on site. Medium back, with High Resilience foam, mechanism with 50 sync with 4 position, 14" ht. adjustable arms with silver / black finish, aluminium base, for details and assembly work refer drawings, fabric / finish to be approved by client / consultants. The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws etc. An external beading / visible teak wood / veneer surfaces shall have matt melamine polish and internal surfaces shall be finished with French polish. for satisfactory completion of this item. The rate also includes for all necessary items required to complete the job as per design /drawing and client / consultant's instructions. (MR)</p>			
		Sub estimate08:- Cofereence room			
23	CT	<p>Conference Table (CT1) 2250x900 Providing, supply and erection /installation of the item on site. Top : 38 mm thk. MDF , water fall edge 10 mm radius on the top edge and 5 mm at bottom, Legs : 38 mm thk. MDF having straight profile with half round edges and clad with .06 mm thk. post forming laminate. Modesty Panel : 18 mm thk. MDF, wire carrier made from .06 mm thk. CRCA painted, carrier cover with 12 mm thk. MDF painted, 15 nos. pop-up box, Pre-wired table, concealed horizontal and vertical wire management for mounting switches and sockets on the horizontal wire carriers gives convenience of easy connectivity, PA system with micro phone per person, sliding mechanism of the top help in easy plug in, for details and assembly work refer drawings, laminate to be approved by client / consultants.</p>	1.00		

Item No	code	Description	Quantity	Rate	Amount
		The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws etc. An external beading / visible teak wood / veneer surfaces shall have matt melamine polish and internal surfaces shall be finished with French polish.for satisfactory completion of this item. The rate also includes for all necessary items required to complete the job as per design /drawing and client / consultant's instructions.			
24		Conf. Room Chair (CH6)	8.00		
		Conf. Room Chair (CH6) Providing, supply and erection /installation of the item on site. Medium back, with High Resilience foam, mechanisum with 50 sync with 4 position, 14" ht. adjustable arms with silver / black finish, alluminium base,for details and assembly work refer drawings, fabric / finish to be approved by client / consultants. The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws etc. An external beading / visible teak wood / veneer surfaces shall have matt melamine polish and internal surfaces shall be finished with French polish.for satisfactory completion of this item. The rate also includes for all necessary items required to complete the job as per design /drawing and client / consultant's instructions. (MR)			
		Sub estimate09:- Reception			
25	ST-L	Storage low height :-2900x450	4.350		
		P & F storage rack ready to assemble type, self standing, over hanging or partition mounted storage system. Entire construction is from 16mm BWP grade calibrated Ply wood with 1mm HP Lamination on both side glued with PUR Adhesive on automatic plant as described in specifcation sheet and fabricated for joining with each other as per KD-32 system including all dowels and mini fix.			
26	ST-L	Storage low height :-1150x450	1.730		

Item No	code	Description	Quantity	Rate	Amount
		P & F storage rack ready to assemble type, self standing, over hanging or partition mounted storage system. Entire construction is from 16mm BWP grade calibrated Ply wood with 1mm HP Lamination on both side glued with PUR Adhesive on automatic plant as described in specification sheet and fabricated for joining with each other as per KD-32 system including all dowels and mini fix.			
27	ST-L	Storage low height :-1750x450	2.630		
		P & F storage rack ready to assemble type, self standing, over hanging or partition mounted storage system. Entire construction is from 16mm BWP grade calibrated Ply wood with 1mm HP Lamination on both side glued with PUR Adhesive on automatic plant as described in specification sheet and fabricated for joining with each other as per KD-32 system including all dowels and mini fix.			
28	RECT-2	Reception Table (1150x600x1050 mm)	1.00		
		Top as shown in drawings.The top shall be made up of 19mm thk.ply board with 4mm thk.veneer with 12 mm thk. wooden borderpatti,2 nos. storage below table top with 1 drawer and 1 no. openable shutter, s.s. handles, Fronts shall be veneer with 4mm thk.on 19mm thk.ply wood with teak wood beading.The rate includes cost of all labour,material and with necessary tools, tackles, adhesive, screws, etc.for satisfactory completion as shown in drawings. An external beading shall have melamine polish and internal surfaces shall be finished, inside with .8 mm thk. laminate.The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws,etc.for satisfactory completion of this item.			
29	CH-3	Revolving Chair - Standard - Medium Back (CH3)	1.00		

Item No	code	Description	Quantity	Rate	Amount
		<p>Revolving Chair - Standard - Medium Back (CH3) Providing, supply and erection /installation of the item on site. Medium back, with PU foam, mechanism with 40 sync with 1 position, 14" ht. adjustable arms with black finish, aluminium base,for details and assembly work refer drawings, fabric / finish to be approved by client / consultants. The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws etc. An external beading / visible teak wood / veneer surfaces shall have matt melamine polish and internal surfaces shall be finished with French polish.for satisfactory completion of this item. The rate also includes for all necessary items required to complete the job as per design /drawing and client / consultant's instructions. (MR)</p>			
30	CH-5	<p>Revolving Chair - Visitor - Low Back (CH 5)</p>	3.00		
		<p>Revolving Chair - Visitor - Low Back (CH 5) Providing, supply and erection /installation of the item on site. Low back, with PU foam, fixed arms with black finish, aluminium base,for details and assembly work refer drawings, fabric / finish to be approved by client / consultants. The rate includes cost of all labour, material and with necessary tools, tackles, adhesive, screws etc. An external beading / visible teak wood / veneer surfaces shall have matt melamine polish and internal surfaces shall be finished with French polish.for satisfactory completion of this item. The rate also includes for all necessary items required to complete the job as per design /drawing and client / consultant's instructions. (MR)</p>			

Annexure 1:

Scope of Work: The scope of work as given below is subject to change / modification.

- The Agency shall improve upon the already prepared Architectural Design in-consultation with the GUJTOP officials as may be designated for supervision of this work. The Agency's scope shall cover civil construction along with wooden work, furniture and fixtures, electrical plan, electrical fixtures (i.e. wiring connection points etc.), appliances (AC, Fridge, LED Screen, Induction, water purifier, etc.) communication line (LAN/Broadband/Telephone etc.) lighting arrangements, interior decoration such as curtains and flower vases etc.
- Upon approval / Finalization of the Architectural Design by designated officer of GUJTOP, the Agency shall commence the construction within office premises at Gandhinagar.
- The estimated cost of the project is about Rs. 15.00 lakhs and the selected bidder will be required to complete the work in 35 days from issuance of the work order. Delay in work completion shall result in delay penalty.
- The Agency shall be responsible for procurement and supply of the building material and furniture for the construction. The Agency shall be solely responsible for the workmanship of the said work.
- The Agency shall comply to the applicable Building Code and Environment, Health & Safety (EHS) norms.
- The Agency shall provide all necessary and/or statutory certificate stating the compliance of applicable code/act/regulation while constructing the Office Rooms.
- The Agency shall provide Original Guarantee/Warrantee of the material/appliance as may be received by them upon procurement of original material/appliance.