

APPLICATION FORM

SECTION 1: STUDY PROGRAM

I am interested in applying for:

- Foundation of Business Executive Preparation for Master
- Bachelor of Arts (B.A.) in International Management
- Master of Arts (M.A.) in International Management
- Master of Arts (M.A.) in International Management for non-Business Graduates
- Master of Business Administration (MBA)

I prefer to start in:

- October February Year: _____

I found out about this New European College through:

- | | |
|--|--|
| <input type="checkbox"/> NEC Representative
name of contact person: _____ | <input type="checkbox"/> Social Network (<i>Facebook, Twitter, Instagram</i>)
please specify: _____ |
| <input type="checkbox"/> Agency
name of institution: _____ | <input type="checkbox"/> Search Engine (<i>Google, Yahoo!, Bing</i>)
what was your search criteria: _____ |
| <input type="checkbox"/> Fair / Exhibition
name of event: _____ | <input type="checkbox"/> Print Media (<i>Newspaper / magazine</i>)
name of publication: _____ |
| <input type="checkbox"/> Referral (<i>friend, NEC student / alumnus</i>)
name of reference: _____ | <input type="checkbox"/> Other, please specify: _____ |

SECTION 2:
PERSONAL INFORMATION

First Name: _____

Middle Name: _____

Surname: _____

Place of Birth: _____

Date of Birth: ____ / ____ / ____ Nationality: _____

Gender: Female Male

SECTION 3:
CONTACT INFORMATION

Address & Contact information

Street: _____ House / Unit #: _____

City: _____ ZIP-Code: _____

State: _____ Country: _____

Email: _____ Cellphone: _____

Phone: _____

Address & Contact information (Family / Emergency Contact)

**Only if different from above*

Name: _____ Surname: _____

Relationship: _____

Street: _____ House / Unit #: _____

City: _____ ZIP-Code: _____

State: _____ Country: _____

Email: _____ Cellphone: _____

Phone: _____

SECTION 4:
PREVIOUS EDUCATION

Secondary School Education (High-School or your local equivalent)

Institution: _____

City: _____ Country: _____

Degree: _____ GPA: _____

Program length: _____

Program start: _____ / _____ Program end: _____ / _____
(Month / Year)

ACT: _____ AP: _____

SAT: _____

PREVIOUS EDUCATION (FOR MASTER APPLICANTS ONLY)

Undergraduate Studies

Institution: _____

City: _____ Country: _____

Degree: _____ GPA: _____

ECTS / Credits
earned: _____

Program length: _____

Program start: _____ / _____ Program end: _____ / _____
(Month / Year)

SECTION 5:

FINANCING YOUR STUDIES (INTERNATIONAL APPLICANTS ONLY)

Financial Declaration (to be signed by parent / guardian / bank clerk)

In addition to the regular tuition fees as stated in the current price list you will need approx. € 900 per month to cover your living expenses including rent during your studies in Munich.

We hereby confirm, that Mr. / Mrs. _____ has at least € 900 per month at his / her disposal to cover all living expenses including rent during the first year of studies at New European College in Munich, Germany.

City, Date: _____

Signature: _____

SECTION 6:
APPLICATION DOCUMENTS

Please attach the following documents to your application:

- Complete and signed application form
- Certified copy of Secondary School Degree including official transcripts of records
- Bachelor Transcripts and Diploma (for Master applicants only)
- Original TOEFL / IELTS or Cambridge Report / Certificate
- Curriculum Vitae (CV) or Resume
include: details on educational background, language skills, work experience, computer skills, experience(s) abroad and other qualifications. Please list any voluntary activities, awards and/or honors received.
- Copy of passport (EU-applicants can submit your identification card)
- Passport photograph (not older than 6-Months)
- Personal Statement (See Section 8 of this form)

EU applicants must send their complete application to the following address:

New European College GmbH
Admissions Officer
Wolfratshauer Strasse 84
81379 Munich
Germany

Non-EU applicants must provide the necessary documentation in PDF format and must send their application to the following E-mail address:

admissions@new-european-college.com

Please note that you are required to bring the original versions of all documentation you provided your initial application when travelling to Munich for the first time. The authenticity of your documents will be verified on site and all documents will be returned after verification.

SECTION 7:
APPLICATION STATEMENT

This statement must be signed only by the Applicant:

I, _____ am hereby applying for admission and subsequent enrolment at New European College if my application process is completed successfully. I do understand, that I do not have the right to be admitted and enrolled if the admission requirements as stated in this application and on our website are not met. Upon successful admission I will receive an offer letter and an educational contract governing the tuition and other fees which have to be signed before the enrolment can be executed.

With my signature I also confirm that the information I have given in this application form is correct and that no relevant information has been knowingly withheld. I understand that making false or fraudulent statements as part of this application form or during the entire application process may result in denial of admission.

I hereby testify that I have read the information regarding the payment procedures, refunds, deposits and the information for international applicants and I agree with all of them.

City, Date: _____ Signature: _____

This statement must be signed only by non-EU applicants:

I understand that I need a valid student visa for studying at New European College. Should I be unable to obtain a valid visa I will inform New European College GmbH immediately. I understand that I will not be enrolled without a valid student visa and I will not be able to start my studies. Once in Germany, I will keep track of the status of my student visa during my studies and extend it, whenever necessary.

City, Date: _____ Signature: _____

SECTION 8:
APPLICATION STATEMENT

New European College is looking for students dedicated to its values: Academic excellence, international orientation and commitment to personal goals and achievements. Please write approx. 800 words about yourself, your personal goals and why you have chosen New European College.

ADDENDUM

Description of the application process:

1. The student's application is processed once New European College receives the completed application form, the necessary documents, and the application fee of € 65.
2. The necessary on-site or online entrance examination and interview will be scheduled after verification of the application.
3. If all requirements are met, the student will receive a provisional acceptance letter. At this point, the student must transfer the deposit payment of € 2,000 as well as the enrolment fee of €425. The deposit will be used as an advance on your first two tuition fees.
4. Upon receipt of the above-mentioned payments, the student will receive an educational contract.
5. Once the signed educational contract is sent back to New European College, the student receives an offer letter which enables the student to apply for the German student visa. Together with the offer letter, the orientation as well as the invoice for the first tuition fees is sent.
6. After payment of the first semester tuition fee, the student will receive the soft-copy of the matriculation document, of which the hard-copy will be given upon arrival of the student on campus.

We look forward to having you on campus here in Munich.
Please contact us, should you have any questions or concerns.
We will be happy to assist you wherever we can.

New European College GmbH
Admissions Team
admissions@new-european-college.com

ADDENDUM

Deposit & Refund

- After we have accepted your application, a deposit (€ 2,000 deposit fee + € 450 enrolment fee) to secure your spot in the program has to be paid.
- The deposit will be used as an advance on the first two tuition fees.
- Please note that the deposit is non-refundable. However, should a student not be able to obtain a visa to study in Germany, the deposit will be reimbursed in full amount. The prerequisite for the full-reimbursement is an official confirmation from the embassy that the visa has been denied.