

H.E.W., Solid Waste & Veterans Committee
Tentative Minutes
(Remote Attendance due to COVID-19 Crisis)
March 9, 2021

1. Call Meeting to Order: Chairwoman Bowers called the meeting to order at 2:00 p.m. Present via audio: Bowers, Fox, Asp, Corbitt and Williams. Others via audio: Regional School Superintendent Bob Sondgeroth, Solid Waste Director Steve Rypkema, Animal Control Administrator Dr. Thomas Champley, Greg Grant with LOTS, Rich Sheldon with Veterans Assistance Commission. Present: Finfrock (enters after roll call). Absent: Health Dept. Administrator Kyle Auman.
2. Approval of Minutes – February 9, 2021: Motion by Fox to approve the minutes as presented, 2nd by Corbitt. Roll call: Yes – Fox, Asp, Corbitt, Williams and Bowers. Motion carried.
3. Public Comment: None
4. Regional Office of Education
Monthly Bills: Motion by Finfrock to approve the bills totaling \$2,059.19, 2nd by Williams. Yes – Fox, Asp, Corbitt, Finfrock, Williams and Bowers. Motion carried.
 - Department Update: Sondgeroth reviewed his department update sent out to committee members last month. Sondgeroth discusses the educator shortage the school districts are experiencing in Ogle County.
5. Health Department: Bowers did receive an e-mail from Health Department Administrator Kyle Auman that he would not be available today and the committee should have received a report via e-mail from Auman.
6. Solid Waste Department
 - Monthly Bills: Motion by Corbitt to approve the bills totaling \$762.23, 2nd by Finfrock. Roll call: Yes – Fox, Asp, Corbitt, Finfrock, Williams, Fox and Bowers. Motion carried.
 - Department Update: Rypkema reviews his budget reports and asks for comments. Rypkema sent information in an e-mail yesterday.
 - Grant Applications:
 - a. Village of Leaf River: amount requested - \$1,902 – Fox moves to approve, 2nd by Corbitt. Roll call: Yes – Fox, Asp, Corbitt, Finfrock, Williams, Fox and Bowers. Motion carried.
 - b. Village of Stillman Valley: amount requested - \$2,000 - Fox moves to approve, 2nd by Williams. Roll call: Yes – Fox, Asp, Corbitt, Finfrock, Williams, Fox and Bowers. Motion carried.
 - c. Monroe Township: amount requested – \$2,000 – Corbitt moves to approve, 2nd by Finfrock. Roll call: Yes – Fox, Asp, Corbitt, Finfrock, Williams, Fox and Bowers. Motion carried.
 - Waste Reduction/Recycling Grant Application:
 - a. City of Oregon Farmers Market - Total cost \$563, grant amount requested: \$450.40. Rypkema explains the plans for the relocation of the Farmers Market and items they want to purchase. Corbitt moves to approve, 2nd by Finfrock. Roll call: Yes – Fox, Asp, Corbitt, Finfrock, Williams, Fox and Bowers. Motion carried.

- Solid Waste Management Plan Update:
Rypkema informs the committee of the first virtual meeting held on February 24, 2021 and the presentation is available online
https://oglecounty.org/departments/solid_waste/resources.php
The next meeting will be Wednesday, March 31, 2021, 10:00 a.m.
- Intergovernmental Delegation Agreement Between IEPA & Ogle County for Solid Waste Enforcement Program is up for renewal by June of this year. This is a five-year agreement which authorizes the OCSWMD to inspect the landfills and do the local enforcement of solid waste laws and regulations in Ogle County. A draft of the new agreement should be ready by next month.
- Rypkema states he has received over 50 applications and resumes for the Administrative Assistant position. He is holding interviews and hopes to have someone hired soon.
- The next Electronic Recycling Event will be March 26th from 9:00 a.m. to 4:00 p.m. – participants must apply for a permit.

7. Animal Control

- Monthly Bills: Motion by Asp to approve the Animal Control bills in the amount of \$1,365.94, 2nd by Corbitt. Finfrock asks why the petty cash purchase for fuel. Champley states there has been a problem with the fuel pump at the Sheriff's Department. Finfrock states changes are coming. Roll call: Yes – Fox, Asp, Corbitt, Finfrock, Williams, Fox and Bowers. Motion carried. Motion by Fox to approve the Pet Population bills in the amount of \$812.50, 2nd by Asp. Roll call: Yes – Fox, Asp, Corbitt, Finfrock, Williams, Fox and Bowers. Motion carried.
- Department Update: Dr. Champley states they need a COVID relief bill for pet owners who cannot afford to update their animals' shots.

8. Veterans Assistance Commission: Rich Sheldon, interim Administrator reviews his report update sent to the committee. Sheldon states they continue to talk to DeKalb County to assist the Ogle County Veterans. A candidate has been identified to come into the office as a VSO who has about seven years' experience. The Executive Committee has met with this potential candidate. Fox asks if he has had the opportunity to refer any clients to LOTS. Sheldon states they have not, they have drivers that are available. Sheldon and Grant will get together to see what type of services they can provide.

9. LOTS (Lee-Ogle Transportation System): Report was emailed; Grant reviews some of the highlights.

10. Old Business: None

11. New Business: None

12. Closed Session: None

13. Adjournment: With no further business, Chairwoman Bowers adjourned the meeting. Time: 2:43 p.m

Respectfully submitted,
Laura J. Cook
Ogle County Clerk and Recorder

**OGLE COUNTY SOLID WASTE
MANAGEMENT DEPARTMENT 2021
WASTE REDUCTION AND RECYCLING
GRANT**

CITY OF OREGON FARMERS MARKET



02/25/2021

Recycling and Compost Program

Program Synopsis: Implement a recycling and compost program for our Farmer's Market events to collect and manage recycling and compost material in the City of Oregon.

**2021 Waste Reduction and Recycling Grant Application
Ogle County Solid Waste Management Department**

909 Pines Road
Oregon, IL 61061
(815) 732-4020, FAX (815) 732-3709
e-mail: snypkema@oglecounty.org

INSTRUCTIONS: Please complete the application with as much detail as possible. Include information about brands, model numbers, and vendors that will be used (attach copies of catalog or web pages showing products). Indicate how matching funds will be provided. When grant is received, it will be scored by OCSWMD staff and presented to the Ogle County Board Solid Waste Committee at a monthly meeting for approval or denial based on scores and competitive ranking. You will be notified after that. Three grant rounds will be held in 2021. **Applications will be due by 4:00 p.m. on March 3rd, June 2nd, or September 1st, while funds are available.**

Name of Applicant Organization: City of Oregon - Farmers Market

Address: 115 North 3rd Street, Oregon, IL 61061

Phone: 815-732-6321 **Email:** farmersmarket@cityoforegon.org

Completed by: Darin DeHaan **FEIN:** 36-6006033

Organization description:

School School district
 Non-profit organization Business/Industry
 Other: Explain Local Government

Darin DeHaan, City Administrator
Signature and Title: Principal, Administrator, Owner, CEO

02/24/2021
Date

<u>Grant Summary</u>	Total Project Cost (from Proposed Budget):	<u>\$563.00</u>
	- 20% applicants share of cost:	<u>\$112.40</u>
	*Amount requested (not to exceed \$2000.00):	<u>\$450.60</u>

**(90% of amount requested will be awarded initially for approved grants. The 10% remainder will be sent upon project completion and receipt of Grant Evaluation/Expenditure Report and receipts.*

Have you received a Grant from OCSWMD in the past? No How many? _____

Proposed starting date of project: April 1st, 2021

Number of people served by project 100+

Project Summary: Give a brief summary of what you would like to accomplish with the funds (4-5 sentences)

We would like to make a mixed recycling, compost and landfill container(s) available in our public space for our City sponsored farmers market. We plan to work with the Oregon School District to develop a composting program to utilize collected material during events.

Matching funds will be paid for out of budgeted municipal public health funds.

Project Description: Please explain, in detail, the steps you will take to accomplish your project. Include goals, expectations, educational potential, estimated impact on waste-stream, individuals involved, etc. Use another sheet of paper if necessary.

The steps of our plan include the purchase and deployment of the the collection containers. We believe this is a great way to bring recycling and compost programs to the public's attention. We plan on having material available on-site to educate the public on our efforts as well as provide material on how they can implement recycling and compost initiatives at their own homes and businesses. We feel having the compost and mixed recycling bins on-site public events will have a direct positive impact on what makes it's way to the landfill. This program will be implemented and managed by farmers market volunteers and with over site by Commissioner Melanie Cozzi with the City of Oregon.

Outlet for Recyclables: If purchasing equipment for recycling, (containers, bins, etc.) please indicate what will be done with collected materials. Who will pick up the materials? Where will they be taken?

Recycling material will be collected by Oregon Street Department staff during their normal public garbage pick up in the downtown business district. The recycling material will be transfered to Moring disposal via normal municipal pickup.

Proposed Budget:

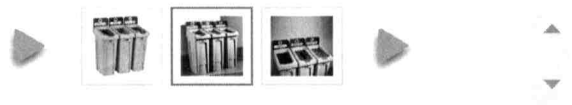
# of Items	<u>Itemized explanation of costs</u> <small>(Please include detailed information such as product information and vendors, catalog pages, model numbers, cost per unit, # of units, shipping costs, etc.)</small>	Cost per Unit	Total Cost	% of recycled content, if applicable
1	Rubbermaid 2007918 Slim Jim 3 Street Recycling Station	\$250.00	\$250.00	75%
	https://www.webstaurantstore.com/rubbermaid-2007918-slim-jim-3-stream-recycling-station-kit-with-open-closed-and-mixed-recycling-lids/6902007918.html			
2	Case of 33 Gallon 33"x39 Compostable Trash Can Liner	\$58.00	\$116.00	
5	Case of 38 gallon 30"x46" Blue Tint Recycling bags	\$19.38	\$97.00	
1	Brochures and educational material production and printing costs.	\$100.00	\$100.00	
	Shipping Costs:			
	Total project cost:		\$563.00	

Search bar with magnifying glass icon and Search button

< Multi-Stream Recycling Stations Trash Cans

Rubbermaid 2007918 Slim Jim 3-Stream Rectangular Recycling Station Kit with Open, Closed, and Mixed Recycling Lids

★★★★☆ Item #: 6902007918 MFR #: 2007918



Quantity Discounts Free Shipping

Buy in lots of 4 :

\$222.12/Each

Search bar with magnifying glass icon and Search button

< Trash Can Liners / Garbage Bags

33 Gallon 33" X 39" Compostable Trash Can Liner 1 Mil - 100/Case

★★★★★ Item #: 501COMPBS33G



Quantity Discounts

Buy in lots of 27 : ?

\$58.04/Case

Ships free with

Buy in lots of 9: ?

\$60.67/Case

Regularly:

\$63.49/Case

1

Add to Cart

Wish List

Rapid Reorder

Other Available Sizes:

33 Gallon



40-45 Gallon

60 Gallon

- ✓ Extra heavy strength
- ✓ Coreless rolls
- ✓ Eco-friendly compostable design
- ✓ 1 mil thickness
- ✓ Measures 33" x 39"
- ✓ Great for leaf waste and landscaping trash
- ✓ Star-sealed bottom prevents leaks
- ✓ 33 gallon capacity

UPC Code:

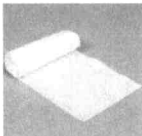
048063149748



Quick Shipping

Usually ships in 1 business day ?

You May Also Need ?



33 Gallon 13 Micron 33" x 40" Lavex Janitorial

plus \$33.99 /Case



33 Gallon 33" x 40" Red Isolation Infectious Waste

plus \$24.49 /Case

1 Add to Cart

1 Add to Cart

Do your part to protect the environment by reducing landfill waste and pollution with these 33 gallon compostable trash can liners.

You can use this 33" x 39" compostable trash can liner in a variety of places like restrooms, offices, restaurants, hotels, amusement parks, or outdoor recreation centers! Each roll of these 33 gallon trash can liners are coreless. Coreless rolls save space and can be placed in the bottom of the receptacle for easy retrieval.

Compostable

Compostable products will naturally degrade into nutrient-rich organic materials when disposed of with other compostable items in limited areas where facilities exist, leaving no visible or toxic residue.

"Our office loves these bags! We started a composting program last summer, and have been using these since the beginning of it. They are super sturdy and flexible. We wouldn't change a thing."

[Read More Reviews](#)

1 mil Thickness

With 1 mil thickness this bag is perfect for disposal of trash, recycles, and compost. It is a smart choice for leaf and yard waste collection too.

Recyclable Packaging

Designed with an easy access tear out for easy access, the cardboard packaging contains your trash can liners until you need them. When you finish off the package, you can recycle the box too.

Star Seal

Featuring a star seal at the bottom, this 33 gallon compostable trash can liner helps eliminate leaks, messes, and spills to make carrying the trash from the bin to the dumpster much easier. In addition, it prevents daily cleaning of trash cans because it keeps the bag's contents from making contact with the can's surface.

ASTM Compliant

This composting trash can liner meets ASTM D6400 specifications for solid material biodegradation required for use in municipal and industrial composting. Translucent

enough to see through, this bag is a sturdy addition to your compost, recycling, or yard waste process.

Customer Q&A

What are the differences between high and low density trash bags?

How do I know what size liner fits my trash can?

Compare to Other Products

ITEM #: 501COMPBS33G

33 Gallon 33" X 39" Compostable Trash Can Liner 1 Mil - 100/Case

PRICE
\$63.49/Case

LENGTH
39 Inches

WIDTH
33 Inches

CAPACITY
33 Gallons

COLOR

ITEM #: 502334016CL

33 Gallon 16 Micron 33" x 40" Lavex Janitorial High Density Can Liner / Trash Bag - 250/Case

PRICE
\$19.49/Case

LENGTH
40 Inches

WIDTH
33 Inches

CAPACITY
33 Gallons

COLOR

ITEM #: 501231039HWH150

Berry AEP 333920W 33 Gallon 0.8 Mil White 33" x 39" Low Density Can Liner / Trash Bag - 150/Case

PRICE
\$21.49/Case

LENGTH
39 Inches

WIDTH
33 Inches

CAPACITY
33 Gallons

COLOR

33
Janitc

Green
 MATERIAL
 -
 STYLE
 Low Density

Clear
 MATERIAL
 Resin
 STYLE
 High Density

White
 MATERIAL
 Resin
 STYLE
 Low Density

Overall Dimensions:

Length: 39 Inches
 Width: 33 Inches
 Thickness: 1 Mil
 Capacity: 33 Gallons

Resources and Downloads



Specsheet



Certificate



Safety Data Sheet

A PDF viewer is required to view this product's information. Download Adobe Acrobat software

Resources

Can Liner Guide

SPECS	
Length	39 Inches
Width	33 Inches
Capacity	33 Gallons

SPECS	
Color	Green
Green / Environmentally-Friendly	Yes
Seal Type	Star Seal
Style	Low Density
Thickness	1 Mil
Type	Trash Bags

Related Items

Trash Pickup & Reaching Tools

13 Products

plus ★★★★★

38 Gallon 30" X 46" Blue Tint Linear Low Density Recycling

\$20.99 /Case

plus ★★★★★

40-45 Gallon 40" X 46" Blue Tint Linear Low Density

\$27.49 /Case

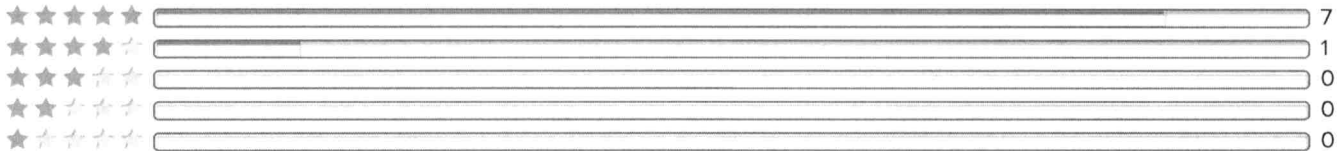
Folding Luggage Racks and Hotel Luggage Racks

87 Products

Customer Reviews

Overall User Rating:

4.9 stars from 8 reviews



People Talk About:

- trash
- bags
- great
- liners
- loves
- summers
- bag
- buy
- compost
- definitely

Arrange by

Search bar with magnifying glass icon and Search button

< Trash Can Liners / Garbage Bags

38 Gallon 30" X 46" Blue Tint Linear Low Density Recycling Bag 1.2 Mil - 100/Case

★★★★★ Item #: 501REC3046L



Quantity Discounts

Buy in lots of 27 : ?

\$19.38/Case

Ships free with

Veterans Assistance Commission of Ogle County
 Statistical & Financial Report
 March 9, 2021 Meeting of Ogle County H.E.W. Committee

Rich Sheldon Comments:

- The VACOC received notification from the Illinois Department Of Employment Services stating that Ms. Katoll's unemployment claim was designated as a "No Charge" to the commission.
- Interfacing with the DeKalb County VAC continues referring our ongoing and future VA claims to them with the approval of the Ogle County veteran.
- The VACOC executive committee will be requesting a meeting with the HEW committee membership to present the functional organization of the commission.
- Transportation to VA medical facilities still remains a bit slow, 17 trips scheduled thus far for March.

VACOC Activity	February 2021
Communication	
Emails	-
Calls	-
U.S. Mail Sent	-
Client Office Visits	-
Financial Aid	
Number of Approved	0
Number of Declined	0
Rent Assistance	0
Gas Assistance	0
Electric Assistance	0
Water Assistance	0
Food/Hygiene	0
Veteran Funeral Expense	0
Total Veteran Financial Aid	\$0.00
Transportation	
Number of Requests Fulfilled	18
Number of VA Facilities	5
Number of Veterans	10
Miles Driven	3156
Volunteer Drivers' Hours	99

**Veterans Assistance Commission
Balance Sheet**

As of February 28, 2021

	◇ Feb 28, 21 ◇
ASSETS	
Current Assets	
Checking/Savings	
VAC Discretionary Fund ▶	193.79 ◀
VAC Operating Fund	<u>33,378.41</u>
Total Checking/Savings	<u>33,572.20</u>
Total Current Assets	<u>33,572.20</u>
TOTAL ASSETS	<u><u>33,572.20</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	50,261.12
Retained Earnings	-8,413.24
Net Income	<u>-8,275.68</u>
Total Equity	<u>33,572.20</u>
TOTAL LIABILITIES & EQUITY	<u><u>33,572.20</u></u>

**Veterans Assistance Commission
Profit & Loss**

February 2021

	◇ Feb 21
Ordinary Income/Expense	
Expense	
Category 100 - Administration	
104 - VAC Office Rent ▶	75.00
116 - VAC Advertising	<u>104.99</u>
Total Category 100 - Administration	179.99
Category 200 - Veteran Support	
201-Driver Mileage Reimbursemnt	1,503.60
202 - Driver Toll Fees	<u>47.00</u>
Total Category 200 - Veteran Support	1,550.60
Supplies and Materials	<u>182.18</u>
Total Expense	<u>1,912.77</u>
Net Ordinary Income	<u>-1,912.77</u>
Net Income	<u><u>-1,912.77</u></u>

Check Registry – February 2021

Veterans Assistance Commission

3/4/2021 10:54 AM

Register: VAC Operating Fund

From 02/01/2021 through 02/28/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/01/2021	3244	Oregon VFW Post 8739	Category 100 - Administration...	February VAC Offic...	75.00			35,216.18
02/01/2021	3245	Fischers, Inc	Category 100 - Administration...		182.18			35,034.00
02/01/2021	3246	John Tuttle	-split-	\$184.24 Mileage & \$...	190.84			34,843.16
02/01/2021	3247	Laura Hanson	Category 200 - Veteran Support...	\$283.92 Mileage	283.92			34,559.24
02/01/2021	3248	Timothy Dial	Category 200 - Veteran Support...	\$346.08 Mileage	346.08			34,213.16
02/01/2021	3249	Beth Kalbfus	-split-	\$126.00 Mileage - \$1...	127.90			34,085.26
02/01/2021	3250	Bill Kalbfus	Category 200 - Veteran Support...	\$76.60 Mileage	75.60			34,009.66
02/16/2021	3251	Beth Kalbfus	Category 200 - Veteran Support...	\$59.36 Mileage	59.36			33,950.30
02/16/2021	3252	Laura Hanson	-split-	\$178.08 Mileage - \$...	179.98			33,770.32
02/16/2021	3253	Timothy Dial	-split-	\$250.32 Mileage - \$3...	286.92			33,483.40
02/16/2021	3254	Ogle County Life	Category 100 - Administration...	Per Invoice	104.99			33,378.41



Report to HEW Committee of Ogle County Board

March 9, 2021 | 2:00 PM

1.) Highlights

- a. **Ridership at the highest level in one year**
 - i. 961 rides provided week of March 1st
- b. **FY 2022 Contracts being developed**
 - i. Documents going to Lee County Board this month
 - 1. Resolution Authorizing Execution/Amendment of Section 5311 grant
 - 2. Public Transportation Applicant Ordinance
 - 3. Acceptance of Special Warranty
- c. **Operator Audits being performed for 1st and 2nd Quarter requisitions**
 - i. Audit of Village of Progress held March 1 / 9:00 AM
 - ii. Audits this week include those for...
 - 1. Rock River Center / March 10 @ 9:00 AM
 - 2. LCCOA / March 10 @ 11:00 AM
 - 3. Hub City Senior Center / March 12 @ 8:30 AM
 - 4. Kreider Services / March 12 @ 11:00 AM

2.) Other Updates

- a. Mass Transit District Development / Advisory Council
 - i. Advisory Council met January 28, 2021
 - ii. Representatives from Lee and Ogle Counties
 - iii. Outcome: Consensus to develop Ordinance to send to both County Boards supporting the development of a Mass Transit District
 - iv. Brian Brim, 1st Assistant State's Attorney is drafting Ordinance
 - 1. Ordinance will likely be ready for May, 2021 meetings of County Boards
- b. IDOT Contracts for Fiscal Year 2022
 - i. Applications are due in by April 1, 2021
 - ii. Allocated amounts for FY 2022 include;
 - 1. 5311: \$245,411 (no change from FY 2021)
 - 2. 5311F (I-88): \$1,084,542 (no change from FY 2021)
 - 3. DOAP: \$1,555,840 (10% increase from FY 2021)
 - 4. CARES Act 5311/5311F: remaining amount (runs through June 30, 2023)
 - 5. 5311F (I-39): Undetermined if funding will continue
- c. Single Transportation Audit
 - i. Annual requirement per Illinois Department of Transportation
 - ii. Final Audit Report sent by Wipfli
- d. Audit of Greyhound Bus Lines
 - i. Annual requirement of IDOT
 - ii. Greyhound single audit provided to Properties Committee in December
 - iii. Single audit being sent along to full County Board this month
- e. CARES Relief Funding
 - i. Burlington Trailways agreement (\$2.125 ML)
 - 1. 25% of this amount has been "spent down" by Burlington
 - ii. Greyhound Bus Lines (\$6.352 ML)
 - 1. 100% of this amount has been "spent down" by Greyhound
 - iii. IDOT has revised the County's CARES Relief funding
 - 1. Adding an additional \$989,000
 - 2. Total contract amount is now: \$12,751,412

3.) Update on Capital Projects

- a. Canopy Project – front of Reagan Transit Center
 - i. Project is “appreciably” completed as of January 11th, meeting with General Contractor and Willett Hofmann (architectural/engineering)
 - ii. Final “punch list” of remaining components being developed by Willett Hofmann
 - iii. Remaining component: repair damaged façade of canopy
 - 1. Responsibility of Porter Brothers / whose asphalt truck scratched facade

4.) New Capital Funding of Projects - \$200 million / REBUILD Illinois Grant Program

- a. LOTS REBUILD Proposal: \$2,794,783
 - i. NOSA received; executed 2-year capital contract received
 - ii. Second administrative/maintenance location in Ogle County
 - 1. First step to purchase 3.71-acre parcel for secondary office location
 - iii. Three (3) new Ford Transit Vans
 - iv. Video surveillance cameras on buses

5.) Technical Assistance Grant

- a. Technical Assistance Grant (Awarded) from IDOT / City of Rochelle Project
 - i. Awaiting executed contract for \$79,000 grant
 - ii. Two-year grant to complete feasibility study for fixed route in Rochelle

6.) COVID-19/Coronavirus Pandemic / Impact on Public Transportation

- a. Ridership is down by 40.38% when compared to one year ago
 - i. 961 rides (week of March 1, 2021) vs. 1,612 rides (one year ago)
 - 1. See chart below
 - ii. Ridership continuing to trend upward (see attachment)
 - iii. New moneyless system – ParaPass of CTS – will be implemented in near future
- b. Following protocols remain in place
 - i. Riders and Drivers must wear face coverings (unless medical condition)
 - ii. Driver shield doors installed on vehicles including, most recently, mini-vans
 - iii. Riders are being asked to use social distancing
 - iv. Sanitizing protocols before/after trips.
 - v. Daily sanitizing protocols in place at Reagan Transit Center
 - vi. Drivers and staff take temperature taken before/after shift.

