



Our Ref: 359/RRR/CGL/CSO/2024

Date: 20 MARS 2024

Your Ref:

ANNOUNCEMENT

Applications for Customs Duty Remission

Pursuant to Article 140 of the East African Community Customs Management Act, 2004 (EAC CMA 2004) and considering that the Council, through notices in the Gazette, may determine from time to time the use of imported materials in the manufacture of approved goods for domestic consumption;

Rwanda Revenue Authority (RRA) informs all manufacturers who wish to apply for duty remission for the Financial Year 2024/2025 (July 2024-June 2025) that the deadline for submitting applications is 15th April 2024. Applications will be sent to: dutyremission@rra.gov.rw

The following requirements must be met to qualify for Duty Remission

1. The application shall be addressed to the Commissioner for Customs using Form R1;
2. Applicants must provide the Business registration certificate issued by RDB;
3. Applicants must provide their production formula;
4. Applicants must have EBM V2 that received the latest updates;
5. Applicants who are under real regime on income tax, must provide Quitus fiscal. Those in lump sum and flat regime shall provide Tax clearance certificate;
6. Applicants requesting for renewal must submit the stock of the remaining raw materials from previous imports and the stock of unsold products at the time of application,
7. Applicants whose previous duty remission was revoked are not allowed to apply.

For any clarification do not hesitate to contact Customs Services at **0788185676**.

BIZIMANA RUGANINTWALI Pascal
Commissioner General



**HERE FOR YOU
TO SERVE**

APPLICATION FOR GAZETTMENT UNDER THE DUTY REMISSION SCHEME FY 2024/2025

FOR ALL INFORMATION PROVIDED, ATTACH RELEVANT SUPPORTING DOCUMENTS. COMPLETE THE APPLICATION AND ATTACH SUPPORTING DOCUMENTS. (If the space provided is not enough, attach extra sheets)

1. Company name, TIN, address and location

2. Company Telephone Nos. (including area code)

3. Company Fax No and E-mail Address

4. Company Directors

5. Company contact person & title

6.(i) Company Auditors, Address and Telephone Nos

(ii) Company Bankers, Address and Telephone Nos

(iii) Customs Agent(s) Address and Telephone Nos, where applicable

7. State your annual import requirements for inputs

8. Indicate the finished products to be manufactured using 6 above
Tariff No. Description Quantity Unit of measure
(if available)

9. Indicate the source(s) of your inputs

10. List the market(s) for your products

11. Please attach copies of the following documents: -

(i) Company Incorporation Certificate

(ii) A detailed production plan processes for your company indicating standard formula for manufacturing, throughput period and estimated wastes or losses incurred.

Declaration

I declare that all the information provided above is correct to the best of my knowledge -

Name

Title

Signature _____ Date:

Company Stamp _____