

Notice for Placement

18 Aug 2022

Company Name:-LiladharPasooForwarders Pvt. Ltd.

Position:-Jr. Executive – Customer Service

Company Website:- www.liladharpasoo.com

Work Location:-Masjid Bandar, Mumbai

Company Background / About Company: LP Group has facilitated trade ever since its inception in **1919** as **LiladharPasoo Forwarders Pvt. Ltd.** in Mumbai. Over the years, the group has emerged among the top-ranked end-to-end logistics solutions providers and an established Custom House Agents in India. The values and business ethics of the early years have been practiced and preserved even today by the fourth generation that actively manage and drive the Group forward.

Job Profile / Responsibilities:

Customer Shipment Co-ordination on behalf of Customer.

Act As a single point of contact for the customer.

Act as a point of contact for the internal teams.

Internal coordinate with multiple teams and generate a DSR.

Build Standard SOP templates to ensure Customers' processes are standardized.

Escalate the issues timely internally as well as with customers.

Send Custom DSR & Analysis reports.

Ensure that the customer data is digitally updated as agreed from time to time in Digital Services.

Track the payments and internal Billing to ensure that the billing moves out on time.

Customer Meetings at regular intervals.

Key Skills:EXIM Course (Knowledge of export import, freight forwarding, CHA) MS – Excel
Good communication skills

Required Qualification: Graduate, Diploma / Certificate Program in Export Import Management

Experience: Fresher

Remuneration:CTC 1,92,000 PA

Interested Candidates can send their resume on below mention email id at the earliest:-

mum.hr@lpindia.com

Contact Person: - Pranjali Surve **Email id:** - mum.hr@lpindia.com

Contact no: -+91 8291308518

Corporate Office: Masjid Bandar, Mumbai