



Parks and Recreation Advisory Board

December 5, 2022

5:30 PM

Hybrid Meeting

City Hall Room 111

113 W Mountain St

Fayetteville, AR

Members: Join Zoom Meeting:

https://us06web.zoom.us/webinar/register/WN_BhQXY79kTnaxRn1nJJ-w0w

Join by Telephone: (Toll Free) 888 475 4499

ID Number: 847 4136 5934

Members: Will Dockery (Chair) - exp 24, Andrew Brink - exp 23, Julie Chambers - exp 23, Joel Freund - exp 23, Hugh Kincaid - exp 22, Stephen Sheely - exp 22, Yarri Davis - exp 24, Doug Walsh - exp 24, Sarah Downing – exp 22

City Staff: Alison Jumper, Parks, Natural Resources, and Cultural Affairs Director; Lee Farmer, Recreation Superintendent; Ted Jack, Park Planning Superintendent; Zach Foster, Park Planner; Sonya Morell, Operations Assistant

1. Call to Order

2. Roll Call

3. Approval of Minutes

PRAB Motion:

4. Active Transportation Plan Update: Dane Eiffling, Active Transportation Coordinator, Matt Mihalevich, Active Transportation Manager

PRAB Motion:

5. Wilson Park Courts Project Proposal: Alison Jumper, Director

PRAB Motion:

6. Parkland Dedication: Zach Foster, Park Planner

Development Name: Huntsville Road Development (East)

Engineer: Development Consultants, INC

Owner: CLM Homes LLC

Location: 1615 E Huntsville Rd

Parcel ID Number: 765-15235-000

Park Quadrant: SE

Units: 23 Multi-Family

Land Dedication Requirement: N/A

Fee-in-Lieu Requirement: \$21,896
 Nearby Existing Parks: Doc Mashburn Park, Mount Sequoyah Woods, Combs/White River Park, Park Meadows Trail Corridor
 Developer's Request: Fee-in-Lieu
 Staff Recommendation: Fee-in-Lieu
 Justification: Proximity to existing parks
PRAB Recommendation:

7. Parkland Dedication: Zach Foster, Park Planner

Development Name: Hughmount South
 Engineer: Jorgensen & Associates
 Owner: Riggins Commercial Development
 Location: W of N Hughmount Rd and S of N Glenmoor Dr
 Parcel ID Number: 765-21247-700
 Park Quadrant: NW
 Units: 49 Single-Family
 Land Dedication Requirement: N/A
 Fee-in-Lieu Requirement: \$53,361
 Nearby Existing Parks: Hughmount Village Park, Lierly Lane Park, Red Oak Park, Clabber Creek Trail Corridor
 Developer's Request: Fee-in-Lieu
 Staff Recommendation: Fee-in-Lieu
 Justification: Proximity to existing parks
PRAB Recommendation:

8. Park and Trail Dispatch Update: Stephen Sheely, PRAB

9. Active Transportation Advisory Committee Update: Yarri Davis

10. Botanical Garden Society of the Ozarks Update: Joel Freund

11. Program Report: Lee Farmer, Recreation Superintendent

12. Strategic Master Plan & Construction Update: Ted Jack, Planning Superintendent

13. Review of HMR Report: Ted Jack, Planning Superintendent

14. Announcements:

December 8	Forest Therapy Walk – Lower Ramble
December 10	POUND Fitness Class - YRCC
December 10	Underwood Park Public Meeting – Holcomb Elementary
December 10	White Elephant 5K/1Mile – Fayetteville Square Gardens
December 17	Yoga Class – YRCC

15. Attachments

1. PRAB November 7, 2022 Meeting Minutes
2. HMR Report

16. Adjourn



Parks and Recreation Advisory Board

November 7, 2022

5:30 PM

City Hall Room 326

113 W Mountain St

Fayetteville, AR

Members: Will Dockery (Chair) - exp 24, Andrew Brink - exp 23, Julie Chambers - exp 23, Joel Freund - exp 23, Hugh Kincaid - exp 22, Stephen Sheely - exp 22, Yarri Davis - exp 24, Doug Walsh - exp 24, Sarah Downing – exp 22

City Staff: Alison Jumper, Parks, Natural Resources, and Cultural Affairs Director; Lee Farmer, Recreation Superintendent; Ted Jack, Park Planning Superintendent; Zach Foster, Park Planner; Sonya Morell, Operations Assistant

1. **Call to Order:** Dockery called the meeting to order at 5:32 pm.
2. **Roll Call:** Dockery, Brink, Kincaid, Sheely, Davis, Walsh, Chambers, Freund, Downing
3. **In Attendance:** Dockery, Brink, Kincaid, Sheely, Davis, Walsh, Chambers, Freund, Downing
4. **Staff:** Jumper, Jack, Foster, Farmer, Morell

5. **Approval of Minutes**

PRAB Motion: Brink moved to approve October's meeting minutes. Freund seconded the motion. Motion passed 9-0-0.

6. **Pick Me Up Litter Abatement Program: Peter Nierengarten and Heather Ellzey**

Elizey discussed the following:

- Pilot program for unsheltered community funded by the city, receiving \$30,000
- Next year, staff hoping for \$80,000 for program
- By early to late December, the funding will run out
- Program in conjunction with Genesis Church
- 5 Person Crew, One Supervisor, 3 days/week (M,W,F)
- Monthly Cost: \$7,000 a month
- Volunteers get paid \$50 for 4 hours of work, also includes showers, food and clothes
- Needs going forward:
 - Additional Supervisor/Driver
 - Truck
 - Boots
 - Waders
 - Coats
 - Multiple Teams

PRAB Motion: Sheely made a motion stating the Parks and Recreation Advisory Board formally endorses the program. Kincaid seconded the motion. Motion passed 9-0-0.

7. Parks, Natural Resources and Cultural Affairs Proposed Budget

Jumper discussed the 2023 Proposed Expenses:

- Operations Expenses –
 - General Fund: \$4,154, 549
 - Parks Development Fund: \$3,504, 000
 - Total: \$7,658,549
- Capital Fund Project Expenses
 - Parks Development Capital: \$700,000
 - Sales Tax Capital Improvement:
 - Park Safety & ADA Compliance: \$30,000
 - Lights of the Ozarks: \$23,000
 - Forestry & Habitat Improvements: \$50,000
 - Park Paving Improvements: \$115,000
 - Parks Impact Fee Study: \$100,000
 - Total Sales Tax Capital Improvements Funds: \$318,000
 - Total Capital Expenses: \$1,018,000
- Maintenance Requests -
 - General Fund 5260 - \$349,770
 - Parks Development Fund 5260 - \$59,500
 - Personnel General Fund 5260 –
 - Forestry Lead Worker 1.0 FTE
 - MW4 Forestry 1.0 FTE
 - Trails Lead Worker 1.0 FTE
 - MW4 Trails 1.0 FTE
 - Personnel Parks Development Fund 5260
 - Grounds Lead Worker 1.0 FTE
- Recreation Budget Requests -
 - General Fund:
 - Wilson Pool Operation \$8,135
 - Sports Official Pay Increase \$11,211
 - Facility Rental and transportation for YRCC \$28,000
 - New Funding for new rec/wellness programs to be offered at YRCC \$11,500
 - Recreation Request – Parks Development
 - Race Series support services \$7,000
 - Total: \$65,846
 - Requests YRCC (General Fund) –
 - Recreation Program Manager – YRCC 1.0 FTE
 - (3) Recreation Program Assistant – YRCC .6
 - (3) YRCC Camp Counselor .6
- Arts and Culture Budget Requests
 - Cultural Arts Programming \$85,000 (Total)

- Performance and Events \$35,000
- Visual Arts Installations or classes \$35,000Community
- Engagement/History/Learning \$15,000
- Acquisitions: Public Art Purchases \$22,000
- Community Investment Programming \$30,000
- Current Capital Improvement Projects
 - Saddle up Trail Repair \$113,370
 - Wilson Park - Bridge & Promenade (Under Construction) \$403,783
 - Gulley Park Playground Improvements (Rebid) \$1,338,305
 - Park Improvements (Bryce Davis) \$651,645
 - Total: \$1,855,458
- Current Bond Projects (2nd Phase)
 - Lake Fayetteville Ballfield Renovation \$2,500,000
 - YRCC Expansion \$1,300,000
 - Underwood Park Master Plan and Construction \$2,500,000
 - Walker Park Master Plan and Construction \$2,400,000
 - Wilson Park Improvements (RR/Hub Building) \$1,050,000
 - Bryce Davis Master Plan Update and Improvements \$1,000,000
 - Combs/White River – Planning \$150,000
 - Other \$60,000
 - Total: \$10,960,000

The board further discussed the 2023 Budget.

PRAB Motion: Kincaid moved to approve Proposed Budget. Brink seconded the Motion. Motion passed 9-0-0.

8. Future Meetings:

Jumper asked the board if they wanted to continue hybrid meetings in 2023. The board discussed and chose to continue hybrid meetings in 2023.

9. BGO Reports: Joel Freund

Freund discussed the following:

- Gala was extremely successful.
- The size of the board is increasing by 2 members.
- The By-laws will be discussed at the next meeting.

10. Active Transportation Report: Yarri Davis

Davis discussed the following:

- The 5-year Trail Plan will be discussed this week.
- New scooters and e-bikes have been introduced.

11. General Soft Surface Trail Updates: Alison Jumper, Director

Jumper discussed the following:

- Mt Sequoyah Woods – City approved the Fayetteville Traverse Trail, which is adjacent to Markham Hill. It will be a primitive trail and this work will begin soon.
- It has 5 – 6% grade and it will be about 5 miles.

- Recent re-route at Mt Sequoyah Trails, and signage coming soon.

12. Parkland Dedication: Zach Foster, Park Planner

Development Name:	Huntsville Road Development
Engineer:	Development Consultants, INC
Owner:	Corter Revocable Trust
Location:	788 S Sherman Ave
Parcel ID Number:	765-15235-002
Park Quadrant:	SE
Units:	22 Multi-Family
Land Dedication Requirement:	N/A
Fee-in-Lieu Requirement:	\$20,944
Nearby Existing Parks:	Doc Mashburn Park, Mount Sequoyah Woods, Combs/White River Park, Park Meadows Trail Corridor
Developer's Request:	Fee-in-Lieu
Staff Recommendation:	Fee-in-Lieu
Justification:	Proximity to existing parks

PRAB Recommendation: Dockery moved to accept fees-in-lieu and strongly recommend the connection between the development and Doc Mashburn Park. Brink seconded the motion. Motion passed 9-0-0.

13. Strategic Master Plan & Construction Update: Ted Jack, Planning Superintendent

Jack discussed the following:

- Wilson Park – Concrete Test
- Underwood Community Park – Consultants working on Three Schemes with a tentative Public Meeting in December
- Park System Master Plan
 - Draft Plan will be emailed Nov 9th & Doodle Poll for meeting times
 - Nov 16th meeting will be a joint meeting with PRAB & Advisory Committee
 - Plan will go on web for stake holders and public comment

14. Review of HMR Report: Ted Jack, Planning Superintendent

Jack discussed the following:

- Up 18.1% and up \$512,098

15. Announcements

November 9	Community Networking Event – YRCC
November 10	Friendsgiving Dinner - YRCC
November 18	Lighting of the Ozarks- Downtown Square
December 3	Holiday Bingo – YRCC
December 10	White Elephant 5K / 1Mile – Downtown Square

16. Adjourn: adjourned the meeting at 7:29 pm.

17. Submitted by: Sonya Morell, Operations Assistant
PRAB minutes provides the basic discussions and motions of the PRAB meeting.
For more information, please refer to the PRAB meeting video provided on the city's website.