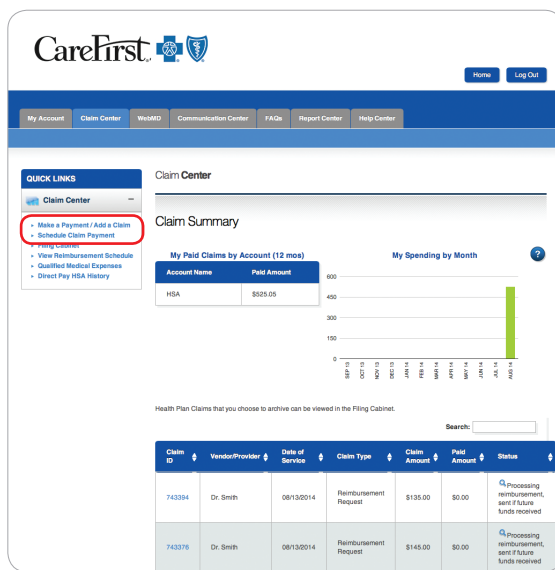


How to make payments



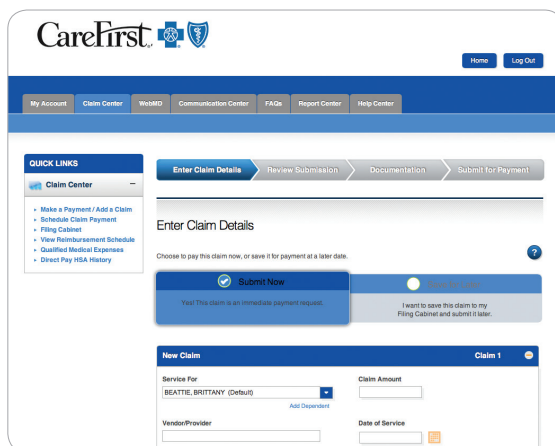
Enter payment information

To initiate payments, go to the "Claim Center" and select "Make a Payment/Add a Claim."

Quick tip:

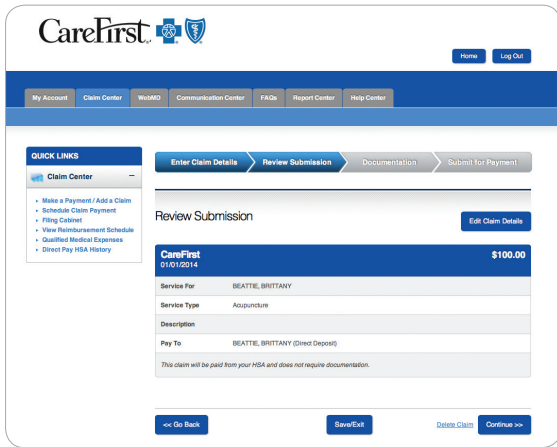
Select "Schedule Claim Payment" to set future or recurring payments.

Enter your payment or claim details, which include the amount and date along with your preferred method of payment. To add a new payee, select "Add New Payee" and "Continue." You can then choose your name from the "Pay To" drop down menu to reimburse yourself.



Quick tip:

To electronically reimburse yourself, add direct deposit information by using the "Direct Deposit" Quick Link from the homepage.



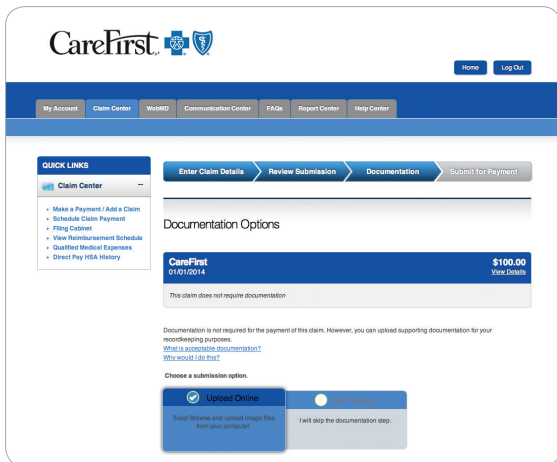
Upload and save documentation (optional)

Review your submission and continue.

Upload documentation, if you choose to save your receipts online, or select "No Thanks" and continue to the next step.

Receive confirmation

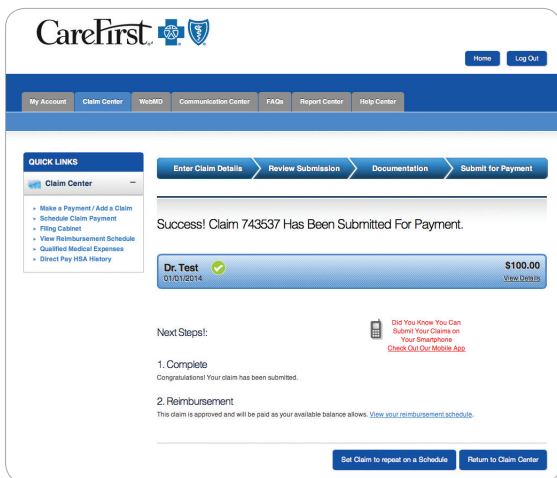
Once you've submitted your payment, you will see a confirmation screen, confirming the success of your payment.



Quick tip:

If you want this claim to reoccur, select "Set Claim to repeat on a Schedule."

For more information, contact the BenefitWallet Service Center at (866) 229-6069.



CareFirst BlueCross BlueShield is an independent licensee of the Blue Cross and Blue Shield Association.
 ® Registered trademark of CareFirst of Maryland, Inc.

BenefitWallet is an independent company that is solely responsible for their products and will be providing services to CareFirst members.
 BenefitWallet does not sell BlueCross or BlueShield products.
 ©2014 Xerox HR Solutions, LLC. All rights reserved.