



You are receiving this communication because you enrolled in the 2022 Total Health Plan PPO and may have a balance remaining in your 2021 Health Care Flexible Spending Account (HCFSA) and/or 2021 Health Reimbursement Account (HRA). Effective April 18, 2022, your 2021 HCFSA and/or 2021 HRA remaining balance(s) will transfer to a BenefitWallet HCFSA/HRA up to the allowed limit.

### What you need to know

- **Blackout period:** As part of this transition, there will be a blackout period from April 1-April 17, 2022 where you cannot access your 2021 funds or process 2021 claims. Please see the enclosed **Account transfer** insert for more information about how much of your balance will transfer, blackout dates and other details. If you enrolled in a 2022 FSA, the blackout period will not affect access to your 2022 funds.
- **Claims processing:** You can continue to send your claims to your current plan administrator, either ConnectYourCare or United Health Care, until March 31, 2022. After the blackout period ends, April 18, 2022, you will send your claims to BenefitWallet. Please see the enclosed **Claims processing for 2021 Flexible Spending Account balances** insert for information about how and where to send your claims.

Please note: If you didn't enroll in a 2022 HCFSA and have 2021 reimbursement requests that occur between January 1 and April 17, 2022 you will need to save receipts for eligible medical, dental or vision services then submit them manually to BenefitWallet. Review the enclosed **How to file a claim: manual process** insert for details.

- **New debit card**  
If you enrolled in a 2022 HCFSA, the debit card you received can be used for your 2022 HCFSA and your 2021 HCFSA and/or HRA carryover balance. While you can access your 2022 funds immediately, your 2021 funds will not be available for use until April 18, the end of the blackout period. If you didn't enroll in a 2022 HCFSA, you will receive your debit card for your 2021 carry over balance in early April; your 2021 balance will be available at the end of the blackout period, April 18, 2022.

### What you need to do

- Review the enclosed inserts carefully to learn more about the transition.
- Visit <https://mybenefitwalletsite.com/sandia>, your one-stop resource for all transition information. All transition communication is posted here for easy reference, as well as general educational material and frequently asked questions.

### Questions?

If you have any questions regarding this information, please contact the BenefitWallet Service Center at 877.635.5472. Representatives are available Monday – Friday, 6 a.m. to 9 p.m. MT; Saturday – Sunday, 7 a.m. to 4 p.m. MT.