

**Table 1 – Multi-Year Capital Project Budget Adjustments Approval Thresholds**

Multi-Year Capital Project Budget - Adjustments	Chief Librarian	Director Corporate Services	FP&A Director	Director of Finance	City Manager	City Council
Reallocation up to \$200,000	FINAL ( <i>either</i> )					
Reallocation between \$200,001 and \$500,000 *	1st	2nd	3rd	4th	FINAL	
Reallocation greater than \$500,000	1st	2nd	3rd	4th	5th	FINAL
Increase funded from Capital Plan	1st	2nd	3rd	4th	5th	FINAL
Increase from new funding to be added to Capital Plan	1st	2nd	3rd	4th	5th	FINAL
Change in project funding source (not a reallocation)	1st	2nd	3rd	4th	5th	FINAL

\* no net change to Citywide total of open Multi-Year Capital Budget

**Table 2 – Annual Capital Expenditure Budget Adjustments Approval Thresholds**

Annual Capital Expenditure Budget	Chief Librarian	Director Corporate Services	FP&A Director	Director of Finance	City Manager	City Council
Reallocation up to \$200,000 *	FINAL ( <i>either</i> )					
Reallocation over \$200,000 **	1st	2nd	3rd	4th	FINAL	
Increase to Citywide Annual Capital Expenditure Budget	1st	2nd	3rd	4th	5th	FINAL

\* no net change to total department Annual Capital Expenditure Budget

\*\* no net change to total Citywide Annual Capital Expenditure Budget